

Sam Houston State University  
Meeting Minutes  
August 9, 2006

- A. Call to Order  
Bill Fleming called the meeting to order at 1:30 p.m.
- B. Welcome of new Staff Council members; introductions Bill Fleming made welcome to new staff members. Staff members introduced themselves and the department they worked in.
- C. Minutes from July 2006 meeting were reviewed and approved. There were no minutes from the previous meeting – we were stuffing welcome bags.
- D. Election of Officers
  - a. President-Elect – wait until the September meeting
  - b. Secretary – Pat Spratt
  - c. Treasurer – Cathy Johnson
- E. Old Business
  - a. Welcome bags will be distributed the week of August 14. Sign-up sheet was distributed for delivering bags.
  - b. Convocation on August 19<sup>th</sup> – everyone encouraged to sign-up and attend
  - c. Report on hang tags – will not be available for FY 07 but will be available for FY 08
- F. New Business
  - a. Letter of thanks to outgoing Staff Council members – will be prepared
  - b. Discussion of the Staff Council Web site – needs to be kept updated
  - c. Upcoming issues – to be discussed at later meetings
    - i. Market Adjustments of salaries
    - ii. Incentives for furthering education
    - iii. Evaluation of staff for merit instrument
    - iv. Staff Council survey of campus positions and entities

Meeting adjourned at 2:30 p.m.