

SHSU STAFF COUNCIL MINUTES

August 11, 2004

Meetings of the Staff Council are open to all SHSU staff employees, but certain issues may be discussed by the Staff Council in closed session at the discretion of the Council Chair. Please feel free to contact any member of the Staff Council with concerns you feel need to be addressed at our meetings. We request that agenda items be submitted at least one week prior to a scheduled meeting.

- I. Welcome** – The Sam Houston State University Staff Council met on Wednesday, August 11, 2004 in the Lowman Student Center, Room 315 with seventeen (17) regular members and two (2) alternates present. Cindy Allbright, Chair-Elect, opened the meeting at 1:35 p.m.
- II. Review of Minutes** – Jacob Spradlin moved that the July minutes be approved. Carol Simpson seconded. The minutes for July 2004 were approved.
- III. Old Business**
 - A. Standing Committee Reports
 1. The Communications Committee had no report.
 2. The Staff Development Committee had no report.
 3. The Administrative Issues Committee reported that according to Human Resources, there are only a couple staff grievances a year. This committee will continue to explore the possibility of having a staff grievance committee. Will also research the waving of fees for SHSU staff and faculty. It was reported that the local fees are currently waived.
 4. The Public Relations Committee reported that the Heart Walk is scheduled for September 25. There will also be staff recognition at Dr. Gaertner's Presidential Address on August 27th.
 5. The Campus Enhancement Committee had no report.
- IV. New Business**
 - A. Information Items
 1. New council members were placed on standing committees. Committee chairs will be emailed a list of their new members.

2. Cindy asked that each standing committee meet prior to the next meeting to elect a new chair.
 3. The Staff Social will be held at the Museum on Friday, October 8, 2004 from 11:30 am to 1:00 pm.
- B. Executive Board Elections
1. Chair-Elect, Jacob Spradlin
 2. Secretary, Kayla Stephenson
 3. Treasurer, Cathi Gillette
- C. Guest Speaker – Dennis Culak
1. Discussed parking issues dealing with construction workers . All construction workers have been asked to park in Bowers Stadium parking lot and shuttle to their assigned work site. Each construction site is allowed parking spots within the fenced in area, but it is not enough for every worker.
 2. The parking garage contracts are going well. It is anticipated that all will be sold.
 3. University vehicles not used on a regular basis are being parked in outlying lots.
 4. There was a question concerning the Parking Appeals Committee. This committee is handled through the Dean of Student’s Office.
 5. Dennis stated that he appreciated what the staff council is doing and encouraged questions and concerns. Several questions were asked, such as “Are there plans for a freshman lot, shuttle buses with designated stops, a second parking garage?”

The next meeting of the Sam Houston State University Staff Council will be on Wednesday, September 8, 2004 at 1:30 p.m. in the Lowman Student Center, Room 315.

- V. **Adjournment** – Dorothy Roberson moved to adjourn the meeting and Kayla Stephenson seconded. All members agreed and the meeting adjourned at 3:05 p.m.