

Sam Houston State University
Meeting Minutes
April 11, 2007

- A. Call to Order
Bill Fleming called the meeting to order at 1:35 p.m.
- B. Minutes from the March 2007 meeting were reviewed and approved with no changes.
- C. Announcements
 - 1. The Ice Cream Social will be held in May 23, 2007, in the Atrium of the Lee Drain Building from 2:00 – 4:00 p.m. Flyers will be sent to all staff members along with an announcement via email.
 - 2. The Fall Staff Council Social will be October 31, 2007.
- D. Old Business
 - 1. Dorothy Roberson reports on the staff evaluation revisions. This is beyond Staff Council and needs to be handled by Human Resources. Recommend to the President to appoint an ad hoc committee to review then send to staff council to review. A motion was made and passed to send request to the President.
 - 2. Julia May and her committee are continuing work on the survey.
 - 3. No report from the Public Relations Committee
 - 4. No report from the Staff Development Committee
 - 5. The smoking policy was addressed. According to policy, there is to be no smoking within 25 feet of a campus building. It was questioned if markers can be placed to indicate 25 feet so smokers will be aware of the area clear for smoking.

There was discussion on a push for a smoke free campus. This could create problems for smokers on campus. Maybe this could be discussed with faculty senate, student senate and the wellness committee. Also, it could be possible for the wellness committee to have available classes to help smokers quit. Members were asked to talk with smokers within their areas to get ideas and suggestions.
 - 6. Construction of AB5 will start summer 2007. This will eliminate the parking lot just south of the Business Building.
- E. New Business
 - 1. Elections for 2007-2008. Staff council members who are in their last term will serve on the committee. These individuals remained after the adjournment of the meeting and elected James Van Roekel as chair.
 - 2. There was a proposal to change the By-laws to allow anyone to nominate any staff member for election. This was approved by vote of the council.

The next Staff Council Meeting will be May 9, 2007.

Meeting adjourned at 2:20 p.m.