

Staff Council Meeting
November 14, 2007
1:30 p.m.

I. Call to Order

- a. The meeting was called to order by Staff Council Chair, Kristi Kreier, at 1:40 p.m.
- b. Minutes were looked over and there were no corrections; a motion to approve the minutes was made and seconded.

II. Old Business

Kristi thanked the Public Relations Committee for a fine job on the Fall Festival. She stated that she received positive feedback from staff members. She also stated that we would need to request additional money for Staff Council since the festival used most of our \$2,500 allotment.

III. New Business

- a. Dennis Culak was unable to attend the meeting due to the Board of Regents meeting on campus. He promised to come some time in the spring.
- b. It was recommended that the attendance rosters be reviewed because it seems that some members have not attended any meetings while there are alternates that have been. Trina will review the attendance rosters and notify Kristi if there are any members that are in violation.
- c. The issue on a lack of bicycle racks on campus arose again with an idea to talk with Chief Culak about this issue in the spring. It was suggested that the Council could offer bicycle rules/regulations to UPD. A member mentioned that there is a bicycle policy in place, so Kristi asked Vicki Barrilleaux (Chair, Campus Enhancement) to look into the policy and report back to the Council at the next meeting. Some ideas that were brought up on how to resolve this problem are:
 1. Suggest that the current locations of the bike racks on campus are not good locations.
 2. Charge a minimum fee to ride bikes on campus and have brochures/maps provided where they are located on campus.
 3. Poll students through *The Houstonian* on where the bike racks are needed.
- d. It was mentioned that the trash cans outside of the buildings (especially AB4) are too small. It would also be helpful if the Custodial/Grounds staff could pick-up the trash more often.
- e. College of Education Open House – December 7th beginning at 1:00 p.m.
- f. AB4 Open House – December 14th from 2-3:30 p.m.
- g. Trash dumpster outside of Smith Kirkley and Church of Christ Student Center has trash constantly falling out and makes the campus look bad. Vicki Barrilleaux (Chair, Campus Enhancement) will check with Larry Brown to see if something can be changed.

IV. Committee Reports

- a. Public Relations Committee (Sophia Polk, Chair):
 1. Sophia announced that 303 staff members attended the Staff Council Fall Festival which was an increase of 27 people from last year. She thanked everyone on the Council for baking cookies and thanked the Public Relations Committee for a job well done. A special thanks was given to all the employees in the Registrar's Office for putting together the goody bags. The total invoice for the food totaled \$2,101.50.
 2. There were suggestions for next year's festival which included (a) holding a costume contest; (b) cutting sandwiches in half.
- b. Communication Committee (Leah Mulligan for Angie Burns, Chair):

The committee is working on the newsletter – Leah asked the Chairs of the committees to please send their reports to Angie ASAP so she could include them in the newsletter.

- c. Staff Development Committee (Deanna Briones for Valerie Sparkman, Chair):
Deanna stated that the committee was trying to get a lithograph of Old Main to give as a gift to retiring staff members. Kristi stated that project should have gone to the Administrative Issues Committee and will ask Wes Boyd to take it on.
- d. Administrative Issues Committee (Wes Boyd, Chair):
No report.
- e. Campus Enhancement Committee (Vicki Barrilleaux, Chair):
No report.

V. Discussion items

- a. Everyone agreed that the new mall area looks nice.
- b. Kristi asked the Council who we would like to invite in the spring to talk to the Council. The following people/departments were recommended :
 - 1. Chief Culak (January)
 - 2. Karyl Horn from Payroll (February)
 - 3. Aramark (March)
 - 4. Human Resource representative (April)
 - 5. New marketing director (May)
- c. Someone asked if council members thought that SHSU needed an official logo and/or slogan to go on all emails similar to Texas State. Kristi asked council members to talk with fellow staff members to see how they feel about an email standardization.
- d. Kristi announced that the Council should be receiving invitations to a Christmas Party for Staff Council hosted by President and Mrs. Gaertner so watch for those.

VI. Adjournment

A motion to adjourn the meeting was made and seconded; the meeting adjourned at 2:40 p.m.

Minutes taken by Trina Strange