

Sam Houston State University  
Staff Council Meeting  
September 10, 2008  
LSC 304, 1:30 p.m.

**I. Call to Order**

The meeting was called to order by Terri Harvey, Council Chair, at 1:35 p.m.

**II. Welcome**

Terri welcomed everyone and passed out the 2008-2009 monthly meetings schedule and reminded everyone that attendance is mandatory for members. She encouraged alternates to attend meetings as well.

**III. Minutes from August Meeting**

Trina Strange, outgoing secretary, passed out the minutes from the August meeting for review. Minutes were reviewed; a motion to accept the minutes as written was made; the motion was seconded; a unanimous vote carried the motion.

**IV. Old Business**

No old business reported.

**V. New Business**

**A. Election of Officers**

- 1) Chair-Elect-Kayla Stephenson, unanimous vote
- 2) Secretary-Rachel Phelps, unanimous vote
- 3) Treasurer-Donna Artho, unanimous vote

**B. Committee Assignments**

- 1) Communications Committee  
*Angie Burns, Chair*  
Donna Artho  
Brandon Cooper  
Rhonda Curry  
Brandy Loftin  
Kayla Stephenson  
Norma Vazquez
  
- 2) Public Relations Committee  
*Sherry Hirsch, Chair*  
Trisha Allen  
Ann Broussard  
Randi Clower  
Lydia Hall  
Susan Hayes  
Kelli Leaf  
Rachel Phelps  
Trina Strange  
Norma Vazquez

3) Staff Development Committee

*Valerie Sparkman, Chair*

Helen Belcher

Martha Blume

Wesley Boyd

Nathan Fontaine

Sherrill McDowell

Carol Reinke

Kayla Stephenson

Cindy Truax

4) Administrative Committee

*NO CHAIR ELECTED*

Amanda Burris

Karyl Horn

Norma O'Bannon

James Van Roekel

Carol Shaw

Jenny Zimont

5) Campus Enhancement Committee

*NO CHAIR ELECTED*

Chip Bounds

Angela Buckner

Neil Hardin

India Love

Patricia Osborne

Karen White

**C. Open Forum for New Business**

- 1) The question of the Staff Council meeting location was raised and Terri indicated that the LSC was a good central location for the meeting.
- 2) The issue of wasted paper towels was brought to the attention of the council. It was discussed that the current paper towel dispensers used in various bathrooms across campus would typically be loaded incorrectly resulting in significant waste, which is neither good for the environment or the budget. Suggestions were made and the issue was tabled for a later date.

**D. Public Relations Committee Report**

Sherry Hirsch, committee chair, reminded everyone that all members will need to contribute 2 dozen cookies or a finger desert for the fall social event.

**VI. Adjournment**

The next meeting is scheduled for Wednesday, October 8, 2008, at 1:30 p.m. in LSC 304. A motion to adjourn was made; motion seconded; and a unanimous vote ended the meeting at 2:20 p.m.