

**Sam Houston State University**  
**Staff Council Meeting**  
**March 12, 2008**  
**1:30 p.m.**

**I. Call to Order**

- a. The meeting was called to order by Staff Council Chair, Kristi Kreier, at 1:40 p.m.
- b. Minutes from the February 2008 meeting were reviewed with no corrections. A motion to approve the minutes was made and seconded.

**II. Old Business**

Reviewed discussion held at February 2008 meeting

- a. Smoking ban ideas
- b. Posting “no smoking” signs on receptacles
- c. Parking hangtag sizes and decals/stickers

**III. New Business**

- a. Replacements for either resigned or members of the council who have more than 3 non-excused absences:
  1. Martha Blume will replace Doris Powell (absences).
  2. Patricia Allen will replace Patrick White (resigned from SHSU).
  3. Teri Neiderhiser will replace Jason Hardy (resigned from SHSU).
- b. Nominations needed for Nomination/Election Committee
  1. Donna Artho volunteered to Chair Ad-Hoc committee
  2. Kristi Kreier stated there is a shortage of people in specific EEOC categories to meet the standards set forth by Staff Council By-laws, which will be one of the areas the committee should review.
  3. Kristi Kreier stated the selection process for Staff Council takes place at the end of May 2008. She asked council members to start encouraging coworkers to get involved in Staff Council.
- c. Holiday schedule for SHSU
  1. Kristi Kreier provided a handout from Human Resources explaining why the number of days off for Spring Break can change for staff members at SHSU – “If the holiday falls on a workday when classes are in session Staff still get the paid holiday but cannot observe it on that specific day because staff employees cannot be off when classes are in session and faculty are working; therefore, we would move those days to either Christmas or Spring Recess.”
  2. Optional Holidays (Rosh Hashanah, Yom Kippur, Good Friday, and Cesar Chavez Day) that do not fall on a Saturday or Sunday can be observed in lieu of another holiday upon your supervisor’s approval.

**IV. Committee Reports – none**

**V. Adjournment**

- a. The next meeting of the SHSU Staff Council is scheduled for Wednesday, April 9, 2008, at 1:30 p.m. in LSC 304.
- b. A motion to adjourn was made, seconded, and a unanimous vote ended the meeting at 2:30 p.m.