

**SHSU Staff Council Meeting**  
**January 9, 2008**  
**1:30 p.m.**

- I. Call to Order
  - a. The meeting was called to order by Staff Council Chair, Kristi Kreier, at 1:38 p.m., in LSC 304.
  
- II. Welcome
  - a. The speakers scheduled for today's meeting had to cancel at the last minute.
  
- III. Minutes from November 2007 Meeting
  - a. Minutes from the November 14, 2007, meeting are unavailable at this time but will be reviewed at the February 13<sup>th</sup> meeting.
  
- IV. Old Business
  - a. Kristi reminded the members about the regulations concerning Staff Council attendance at meetings. Attendance at all Staff Council meetings will be kept by the Secretary of the Staff Council, who will notify the Executive Board if a Staff Council member misses three Staff Council meetings during the year. The member in question will be notified and could be replaced, as deemed appropriate by the Council members.
  - b. Donna Artho, Treasurer, indicated that setting up a Friends of Staff Council account is possible and a request needs to be submitted to Administrative Accounting from the President's Office. Kristi stated she would begin the paperwork to request this account. Donna also reported on the funds used and remaining in the Staff Council account. She gave an accounting of what the Staff Council Fall Social cost in 2006 (approximately \$821) as compared to what was spent in 2007 for the same program (approximately \$2,100). This is almost three times more in 2007 than in the year before, but at least there was enough food in 2007, unlike in 2006. Currently, there is about \$47 left in the Staff Council account. The Council receives \$2,500 each year as the beginning budget balance. It was suggested that we might want to ask the President for additional funding to cover the expenses for the two social events or look at other options for the socials.
  - c. Parking issues were tabled until the February 13<sup>th</sup> meeting. Things to consider for the next meeting might be: additional designated faculty/staff parking, possible resurfacing of current parking lots, additional bicycle racks, possible bicycle parking stickers, additional designated motorcycle parking on level surfaces, and the possibility of shuttle buses on campus.
  
- V. New Business
  - a. Issues concerning smoking on campus were tabled until the February 13<sup>th</sup> meeting. Items to consider for next month's meeting will be support of a campus-wide smoking ban and the enforcement issues associated with a smoking ban. If a ban is not implemented, members are encouraged to consider where to designate smoking areas, preferably away from all buildings.

VI. Committee Reports

- a. **Administrative Issues** - Wes Boyd, Chair, reported this committee met briefly in December to discuss ways of recognizing staff members' accomplishments. Several suggestions were made, but nothing definite has been decided at this time.
- b. **Campus Enhancement Committee** – Vicki Barrilleaux, Chair, had no report.
- c. **Communications Committee** – Angie Burns, Chair, reported Staff Council newsletters are in progress. Chairs are encouraged to submit brief summary of committee activities as soon as possible.
- d. **Public Relations Committee** – Sophia Polk, Chair, reported her committee is working on organizing the annual Ice Cream Social. The Council's budget was almost depleted from the Fall Social.
- e. **Staff Development Committee** – Valerie Sparkman, Chair, had no report.

VII. Adjournment

- a. The next meeting of the SHSU Staff Council is scheduled for Wednesday, February 13, 2008, at 1:30 p.m., in LSC 304.
- b. A motion to adjourn was made, seconded, and a unanimous vote ended the meeting at 2:16 p.m.

**Minutes taken by Terri Harvey**