

SAM HOUSTON STATE UNIVERSITY
REQUEST FOR APPROVAL FOR OUTSIDE EMPLOYMENT

Name _____ Organizational Unit _____
Dates of Outside Employment: Beginning _____ Ending August 31, _____
Nature of Outside Employment _____

How many hours in the average month will you be involved in outside employment?
When is this work typically done, e.g., Saturdays, evenings, etc.?

The proposed outside employment is in complete accord with the current policy on outside employment as stated in Chapter V, Paragraphs 4.83 and 5.4 of the revised Rules and Regulations, Board of Regents, The Texas State University System, and Sam Houston State University Academic Policy Statement 860811.

Signature of Employee Making Request _____ Date _____

Director _____ Date _____ Approval Recommended _____
Disapproval Recommended _____

Vice President for Student Services _____ Date _____ Approved _____
Disapproved _____