Online Instruction Series

The Online Instruction Series consists of short streaming audio/video presentations that are available to users from on or off campus. These presentations are in wmv format, so you'll need Windows Media Player to view them (this should already be on your machine or in your profile).

Instruction Modules

Beginning with the INTRODUCTION MODULE, follow Sammy Bearkat as he learns to use the resources offered by the Newton Gresham Library to research his newest class writing assignment.

FIND A BOOK
Follow along as Sammy learns how to search the Library's online catalog, SamCat.

ADVANCED CATALOG FUNCTIONS
Sammy has already learned how to do a quick search in the library catalog, but there are plenty of tricks that he can use to find more or better results. This module will build on what Sammy learned in the FIND A BOOK module to show how to use the library catalog to its full potential.

FIND AN ARTICLE
Sammy has to find some articles to support his paper. Watch and learn how to use the Library's Databases and Indexes to find articles in magazines and journals.

BOOLEAN OPERATORS
Boolean what?! While trying to do his research, Sammy keeps running into these "Boolean Operator" things. This module will explain to Sammy, and to you, what Boolean Operators are, how to use them, and why they're a good tool for research.

LIBRARY JARGON
As with any profession, Librarians often have specialized vocabularies that they use to describe their responsibilities or their work environments. In this module, some of this specialized library jargon is explained.

UNDERSTANDING CALL NUMBERS
Sammy has learned how to search databases and the library catalog, now he just has to find the actual book! He's got the call numbers to find his books, but he's curious: what do they mean? Follow along as the mysteries of the Call Number are revealed!

FINDING MUSIC RESOURCES
Sammy is taking a Music History class and has to do research on a
Sammy is taking a Music History class, and has to do research on a composer. In this module you'll see Sammy learn how to find biographies, scores and sound recordings in the library catalog, SamCat.

**LIBRARY SERVICES AND POLICIES**
The last thing Sammy wants to do is run afoul of the rules for using the Library. This module will explain essential topics like what materials can be checked out of the Library, for how long, and the price he'll pay for returning them too late (it's not pretty!).

**Online Tutorials**

The Online Tutorials teach students the basics of Information Literacy including how to locate and evaluate relevant Library and Internet resources.

**INFORMATION LITERACY TUTORIAL**
Designed to help students effectively use the Library and its resources. Six modules teach students how to select a research topic, define information needs, select sources, locate and evaluate information, and cite sources. Includes quiz.

**UNDERSTANDING CALL NUMBERS**
Developed to help users competently locate books and other materials in the library. Topics include library terminology and the classification scheme used to organize library materials.

**INTERNET TUTORIAL**
Devised to teach students Internet basics and how to carefully evaluate information found on the web. Includes quiz.