SAM HOUSTON STATE UNIVERSITY
COLLEGE OF CRIMINAL JUSTICE
DOCTORAL CANDIDACY QUALIFYING EXAMINATION PORTFOLIO

Date of Commencement of Portfolio ____________
Date of Completion of Portfolio ______________

Name of Student ____________________________ SHSU Student ID #:______________

Successful Completion of Coursework ___________ Date

Student's Request to the Assistant Dean to form a Portfolio Committee Date Approved: __________

Name of Committee Chair ______________________ vote [ ] high pass; [ ] pass; [ ] revise & resubmit; [ ] fail

Name of Committee Member ______________________ vote [ ] high pass; [ ] pass; [ ] revise & resubmit; [ ] fail

Name of Committee Member ______________________ vote [ ] high pass; [ ] pass; [ ] revise & resubmit; [ ] fail

The date the student had their initial meeting with their Committee to establish the expectations for their Portfolio. __________ Date

Is any material in the Portfolio collaborative? [ ] yes [ ] no. If yes, did the student document in writing their contribution as well as all others' contribution to each item in the Portfolio? [ ] yes [ ] no.

Is there any material in the Portfolio that was a product of a class assignment? [ ] yes [ ] no. If yes, (1) did the student get written approval/permission from the faculty member who taught the class to use the material in the Portfolio? [ ] yes [ ] no & (2) has the faculty member who taught the class certified that the material was sufficiently independent work of the student to include in the Portfolio? [ ] yes [ ] no.

Materials included in the Portfolio:

______ Are manuscripts in the appropriate format for immediate submission to an identified refereed journal. [ ] yes [ ] no.

If yes, is the student first author on one manuscript s[ ] yes [ ] no. If yes, is the student at least second author on a second manuscript [ ] yes [ ] no.

______ Copies of service publications (not manuscripts)

______ Copies of papers presented at professional meetings with documentation (copy of relevant section of program schedule).

______ Copies of grants submitted, technical reports completed, etc.

______ Directed literature reviews, annotated bibliographies, review essays

______ Other: ____________________________
Has the student submitted the Declaration of Portfolio Defense Form to the Graduate Studies Coordinator seven days prior to the Final Public Review/Defense of the Portfolio? [ ] yes [ ] no

Final Public Review/Defense of the Portfolio __________________________ Date

PORTFOLIO SCORING/GRADING

If Portfolio receives a High Pass [ ] yes [ ] no. Student is admitted to Candidacy and is formally approved to work on his/her dissertation.

If Portfolio receives a Pass [ ] yes [ ] no. Student is admitted to Candidacy and is formally approved to work on his/her dissertation.

If Portfolio receives a Revise and Resubmit [ ] yes [ ] no. The Portfolio Committee sets a specified time for the next Public Review:

Date__________________

If Portfolio Fails [ ] yes [ ] no. The Portfolio Committee is disbanded.

When a Portfolio Fails, the student may petition the Doctoral Program Director to form another Portfolio Committee and start the process over. Has the student petitioned: [ ] yes [ ] no. If yes, was it Approved [ ] yes [ ] no.

Failure to successfully complete a second Portfolio will result in termination from the doctoral program.

Signature, Committee Chair __________________________ Date

Signature, Committee Member __________________________

Signature, Committee Member __________________________

Signature, Director of CJ Graduate Programs __________________________ Date

As of April 29, 2010