



## ***Chamber Music Workshops — Grant Program***

### **Funding Objectives**

Chamber music workshops for adult amateurs are a priority of ACMP, especially those providing opportunities for less advanced players. Grants are awarded to subsidize coaches' salaries, to reduce registration fees, or to allow for scholarships.

Actual awards may be less than announced if higher enrollment results in greater income, or if expenses are less than projected. For this reason it is critical that budgets be prepared with care.

ACMP requires grant recipients to submit a report, including a financial statement indicating how its funds were used. Awards are disbursed following receipt of this detailed account.

### **Application Deadlines**

**Three times per year, with deadlines on the last day of April, August, and December.** Grant awards are announced within 45 days of each application deadline.

### **How To Apply**

The following information should be included in the request, which may be in the form of a letter:

- Dates and location of the event
- How the event will be publicized
- Coaching staff, including coaches' qualifications
- Registration fee per player
- Room and board arrangements, if any
- Schedule of activities
- Number of coached hours
- Budget (a statement of anticipated income and expenses, including the amount requested from the Foundation)

Applicants with prior experience in presenting chamber music workshops may wish to include descriptive materials of past events.

Include ACMP's standardized cover sheet (following this page) and please *do not* staple sheets together. ACMP prefers submission by postal mail but will accept applications sent via e-mail to [acmpfoundation@acmp.net](mailto:acmpfoundation@acmp.net).

### **What Programs are NOT Eligible?**

ACMP does not provide funding for individual or group lessons in instrumental technique, choral and orchestral programs, or activities intended for audience development. ACMP does not provide funds for general administration.



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## Cover Sheet for Grant Applications

***You must include this cover sheet when applying for grants under the Chamber Music Workshops and Special Initiatives programs***

Date of Request: \_\_\_\_\_

Project Date(s): \_\_\_\_\_

Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

Executive Director: \_\_\_\_\_

Is Organization an IRS 501(c)(3) Not-for-Profit?    \_\_\_\_\_ Yes    \_\_\_\_\_ No

Total Organizational Budget (current year): \$ \_\_\_\_\_

Project Name (if applicable): \_\_\_\_\_

Contact Person and Title: \_\_\_\_\_

Purpose of Grant (one sentence): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Total Project Budget: \$ \_\_\_\_\_

Grant Request: \$ \_\_\_\_\_