



-Sam Houston State University-  
Club Sports Program

# FACILITY REQUEST FORM

Contact \_\_\_\_\_

Today's Date \_\_\_\_\_

Club \_\_\_\_\_

Email \_\_\_\_\_

Phone # \_\_\_\_\_

Reason for Request (please circle one)    Practice    Home Game    Alumni Event    Meeting

**If this form is for a home game or alumni event, please include the following information:**

Date of Game/Event: \_\_\_\_\_ Game Start Time: \_\_\_\_\_

What time do you need the field? (i.e. 1p-5p for a 3p soccer game) \_\_\_\_\_

**If this form is for practices, please include the following information:**

Dates of Practice (please list date when practice will start and end): \_\_\_\_\_

Please write the hours you want to practice on each of the following days. If you don't want to practice on a specific day, just leave it blank:

Monday: \_\_\_\_\_ Tuesday: \_\_\_\_\_ Wednesday: \_\_\_\_\_

Thursday: \_\_\_\_\_ Friday: \_\_\_\_\_ Saturday: \_\_\_\_\_

**Please check which facility you are requesting:**

HKC BB Court \_\_\_\_\_  
R-ball Cts. \_\_\_\_\_  
Old Weight Room \_\_\_\_\_

Multi Purpose Room \_\_\_\_\_  
Classroom \_\_\_\_\_  
RSC Pool \_\_\_\_\_

IM Field 1 \_\_\_\_\_  
IM Field 2 \_\_\_\_\_  
IM Field 3 \_\_\_\_\_

Upper Pritchett \_\_\_\_\_  
Lower Pritchett \_\_\_\_\_

Johnson Coliseum \_\_\_\_\_

Tennis Courts \_\_\_\_\_

### FOR OFFICE USE ONLY:

Facilities Assigned: \_\_\_\_\_

Assistant Director: \_\_\_\_\_

Days/Times: \_\_\_\_\_

Facility: \_\_\_\_\_

Club Sports Office: \_\_\_\_\_

Date: \_\_\_\_\_