



**SAM HOUSTON STATE UNIVERSITY**

*A Member of The Texas State University System*

**Procurement and Business Services**

Date - Open

To Whom It May Concern:

This is to advise that Sam Houston State University, a State Agency, claims exemption from all State Sales Taxes on purchases made for its use under the following language:

The Undersigned claims an exemption from taxes under Subtitle E., Chapter 151, Section 151.309 of the Tax Code, for purchases of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Sincerely,

A handwritten signature in black ink, appearing to read 'John C. Hitzeman'. The signature is written in a cursive, flowing style.

John C. Hitzeman

Director of Procurement & Business Services