



Vendor #

# NON-AUTOMATED CONTRACT PURCHASE ORDER

GENERAL SERVICES COMMISSION  
P.O. Box 13047, Austin, TX 78711-3047

Contractor & Shipper

Address

City

REQUISITION NO. 753

DATE \_\_\_\_\_

All items must meet all applicable OSHA standards & regulations, and bear the appropriate listing from UL, FMRC or NEMA.

STATE SALES TAX EXEMPTIONS CERTIFICATE: The undersigned claims an exemption from taxes under Chapter 20, Title 122A. Revised Civil Statutes of Texas, for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Agency Invoice Address  
Sam Houston State University  
Accounts Payable  
P.O. Box 2027  
Huntsville, TX 77341

Agency Destination Address  
Sam Houston State University  
  
Huntsville, TX 77340

ZONE: 5 DISTRICT: 17

DEPARTMENTAL SIGNATURE

AGENCY ACCOUNTING INFORMATION

PURCHASING SIGNATURE (Over \$5000)

936 - 294  
AGENCY TELEPHONE NUMBER

ITEM	DESCRIPTION	QUANTITY	CATALOG UNIT PRICE	EXTENSION
	<p>Each item ordered must indicate Class, Item, Catalog/Book #, Page #, Catalog Date, and Complete Item Description as shown in the catalog. Discount must be shown and totaled at end of order. <b>DO NOT SHOW DISCOUNT IN UNIT PRICE COLUMN ON ORDER.</b></p>			

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