

**COLLEGE OF HUMANITIES AND SOCIAL SCIENCES**

**Department of Psychology and Philosophy**

**PSY 692/693: Practicum II/III**  
**3 Credit Hours each = 6 Credit Hours**

**Spring, 2008; Wednesdays, 9-12, AB4-313**

Instructor: Marsha J. Harman, Ph.D.  
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Office Hours: Mondays 9 - 11 AM; Tuesdays 11 AM -1 PM;  
Thursdays 7:30 – 9 AM; 11 AM – 1:30 PM; and by appointment

(Faculty/committee meetings are sometimes scheduled during these times, so it is best to call and confirm appointment.)

**Texts:**

Hays, J. R., Sutter, E. G., & McPherson, R. H. (2002). *Texas law and the practice of psychology: A sourcebook*. TX: Bayou Publishing.

William, R. M., & Rollnick, S. (2002). *Motivational Interviewing, Second Edition: Preparing People for Change*. NY: Guilford Press.

**COURSE OVERVIEW:**

The courses, **PSY 692** and **PSY 693 – Practicum I and Practicum II**, are designed to provide graduate students with an opportunity to bring theory and practice together to develop their psychotherapy skills. Students are assigned to practicum sites where they provide therapy to clients suffering from various psychological disorders and problems in living. Ethical issues in treatment are also covered.

**ATTENDANCE POLICY:**

Regular and punctual attendance is expected. SHSU policy is that no student will be penalized for three or fewer hours of absences. However, a student may be penalized for more than three hours of absences. My policy: Three hours of absence are free and clear. Plan this time carefully. However, any time beyond the allowed three hours may result in failure of the course. **IT IS THE STUDENT'S RESPONSIBILITY TO CONTACT THE INSTRUCTOR AND FIELD-SITE REGARDING ANY ABSENCE BEFORE THE ABSENCE OCCURS. FAILURE TO DO SO WILL BE DOCUMENTED AS UNPROFESSIONAL BEHAVIOR.**

**LEARNING OUTCOMES**

<i>Upon completion of the practicum, students will have:</i>	<i>Assessment Strategies</i>
Demonstrated increased counseling and psychotherapy skills necessary for an entry-level clinician	Onsite supervisor & University supervisor evaluations
Demonstrated knowledge of, and compliance with, the ethical/legal issues that arise during the practice of psychotherapy from federal and state perspectives	Onsite supervisor & University supervisor evaluations
Demonstrated awareness of how cultural diversity and individual differences impact effectiveness of psychotherapy from both client and therapist perspectives	Onsite supervisor & University supervisor evaluations
Identified limitations of a beginning therapist and when it is necessary to consult more experienced supervisors	Onsite supervisor & University supervisor
Accrued 300 clock-hours of closely supervised experience	Practicum Logs
Created an introductory brochure for clients	Rubric
Presented at least one case for supervisor and peer review: includes presented issue, summary of independent most up-to-date research regarding issue including gender and cultural implications, treatment plan with diagnosis and goals, summary and evaluation of progress, and recommendations for future therapy.	Peer supervision & University supervisor (a grading rubric will be provided)

**PROFESSIONALISM**

Attendance, punctuality, adherence to ethical standards, the quality of your interactions with clients, colleagues, and supervisors, and the quality of your timeliness in completing assignments all determine your professionalism, which in turn signals your readiness to advance in your program. Concerns of your on-site supervisor will be managed swiftly and could lead to removal from the practicum site.

### **TIME REQUIREMENT**

For each graduate hour attempted, at least three hours outside class is expected. These 3-credit-hour courses will meet 3 hours each week. One hour of supervision with the instructor/ University supervisor will also be scheduled weekly. You should spend at least 16 hours at your practicum site. One of those hours should be weekly supervision. The majority of the remaining hours should be with clients and/or engaged in duties of the agency connected to the practicum. A practicum frequently requires more hours per week. It is expected that if you enrolled in this graduate course, you can meet the time requirements.

### **STUDENTS WITH DISABILITIES**

It is the policy of Sam Houston State University that no individuals otherwise qualified shall, solely by reason of their disability, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any academic program or activity. Students with a disability which affects their academic performance are expected to arrange a conference with the instructor as soon as possible. This is so that appropriate strategies can be considered to ensure participation and achievement opportunities are not impaired since there will be **no retroactive accommodation**. Furthermore, accommodations will be made **only to those people who have documented the disability with the Americans with Disabilities Act (ADA) Office** in the Counseling Center. The number there is 294-1720.

### **STUDENT ABSENCES ON RELIGIOUS HOLY DAYS POLICY**

Section 51.911(b) of the Texas Education Code requires that an institution of higher education excuse a student from attending classes or other required activities, including examinations, for the observance of a religious holy day, including travel for that purpose. Section 51.911(a)(2) defines religious holy days as: "a holy day observed by a religion whose places of worship are exempt from property taxation under Section 11.20, Tax Code\_."

A student whose absence is excused under this subsection may not be penalized for that absence and shall be allowed to take an examination or complete an assignment from which the student is excused within a reasonable time after the absence.

University policy 861001 provides the procedures to be followed by the student and instructor. A student desiring to absent himself/herself from a scheduled class in order to observe (a) religious holy day(s) shall present to each instructor involved a written statement concerning the religious holy day(s). The instructor will notify the student of a reasonable timeframe in which the missed assignments and/or examinations are to be completed.

## **ACADEMIC HONESTY**

The Graduate Faculty of Sam Houston State University expects students to conduct their academic work with integrity and honesty. Acts of academic dishonesty will not be tolerated and can result in the failure of a course and dismissal from the University. Academic dishonesty includes, but is not limited to, cheating on a test, plagiarism, collusion (the unauthorized collaboration with another person in preparing work offered for credit), the abuse of resource materials, and misrepresentation of credentials or accomplishments as a member of the college.

The University's policy on academic honesty and appeal procedures can be found in the manual entitled Student Guidelines, distributed by Division of Student Services. (Reference Section 5.3 of the SHSU Student Guidelines)

## **COURSE REQUIREMENTS**

If at all possible, students will be required to audio-tape or video-tape psychotherapy sessions with clients in the field-site. These tapes should be brought to supervision and to class. Class will discuss peer-reviewed case-presentations, readings, ethical dilemmas, cross-cultural aspects of counseling, and research critiques. Each week, students should complete 20 practica hours including 3 class hours, 2 supervision hours (one university and one field), and at least 16 on-site hours. Students will keep a log to demonstrate clock-hours accrued. Additionally, students will create an introductory brochure to be given to new clients. For a grade of "A," students will have additional assignments.

## **SUPERVISION**

A portion of your evaluation consists of your ability to receive supervision and make necessary adjustments. Preparation for supervision sessions with tapes cued and all other paper-work completed is imperative. The ability to accept and make adjustments through supervision is extremely important in training. Your readiness to advance in your program will be determined, in part, by your response to supervision.

## **CLASS PARTICIPATION**

Class participation in case-presentations, role plays, and class discussions is expected as an avenue to meet the course objectives.

## **COURSE EVALUATION**

Satisfactory/adequate performance will result in a grade of **B**. Only *outstanding* performance will be recognized with a grade of **A**. It is possible that all students receive an **A**. (It is also possible that all students receive a **B**.) No **C**'s will be assigned. If a student is not able to perform at a satisfactory level, an **F** will be assigned.

Practicum II and Practicum III are aligned with the **Rules of the Texas State Board of Examiners of Psychologists** and the **Ethical Guidelines of the American Psychological Association**.

To receive an “A”	To receive a “B”
<ul style="list-style-type: none"> <li>• Keep up with scheduled readings</li> <li>• Meet counseling and supervision appointments on time</li> <li>• Be open to supervision and incorporate feedback</li> <li>• Attend and participate in class</li> <li>• Create a brochure to introduce yourself to clients</li> <li>• Accumulate approximately 10 hours each week of practicum hours</li> <li>• Maintain high quality interactions with peers, clients, volunteer cite, and supervisor</li> <li>• Maintain a log of all practicum hours</li> <li>• Integrate theory with practice</li> <li>• Progress in skill development and consistency during the course of the semester</li> <li>• Professional demeanor (attendance, punctuality, timeliness of assignments, etc.);</li> <li>• Demonstrate sensitivity to cultural and individual differences issues;</li> <li>• Use technology effectively</li> <li>• Demonstrate compliance with ethical guidelines and seek supervision when unsure</li> <li>• Present <b>two</b> counseling cases to class</li> <li>• Field-supervisor evaluations reflecting at least <b><i>outstanding</i></b> performance</li> </ul>	<ul style="list-style-type: none"> <li>• Keep up with scheduled readings</li> <li>• Meet counseling and supervision appointments on time</li> <li>• Be open to supervision and incorporate feedback</li> <li>• Attend and participate in class</li> <li>• Create a brochure to introduce yourself to clients</li> <li>• Accumulate approximately 10 hours each week of practicum hours</li> <li>• Maintain high quality interactions with peers, clients, volunteer cite, and supervisor</li> <li>• Maintain a log of all practicum hours</li> <li>• Integrate theory with practice</li> <li>• Progress in skill development and consistency during the course of the semester</li> <li>• Professional demeanor (attendance, punctuality, timeliness of assignments, etc.);</li> <li>• Demonstrate sensitivity to cultural and individual differences issues; an</li> <li>• Use technology effectively</li> <li>• Demonstrate compliance with ethical guidelines and seek supervision when unsure</li> <li>• Present <b>one</b> counseling case to class</li> <li>• Field-supervisor evaluations reflecting at least <b><i>adequate</i></b> performance</li> </ul>

# SCHEDULE

<b>August</b>	27	Overview of course Determine supervision times Goal Setting
<b>September</b>	3	<b>Readings:</b> Hays et al. – Civil Practice & Remedies Code William & Rolnick – Part I – Chapters 1-3
	10	Peer Supervision Hays et al. – Civil Practice & Remedies Code William & Rolnick – Part II – Chapters 4-6 <b>Introductory Brochures due</b>
	17	Peer Supervision <b>Readings:</b> Hays et al. – Code of Criminal Procedure William & Rolnick – Part II – Chapters 7-8
	24	Peer Supervision <b>Readings:</b> Hays et al. – Education Code & Texas Administrative Code William & Rolnick – Part II – Chapters 9-10
<b>October</b>	1	Peer Supervision <b>Readings:</b> Hays et al. – Family Code William & Rolnick – Part II – Chapters 11-12
	8	Peer Supervision <b>Readings:</b> Hays et al. – Health and Safety Code, pp. 89-114 William & Rolnick – Part III – Chapters 13-14

	15	Peer Supervision <b>Readings:</b> Hays et al. – Health and Safety Code, pp. 114-140 William & Rolnick – Part IV – Chapters 15-16
	22	Peer Supervision <b>Readings:</b> Hays et al. – Human Resources Code, Occupations Code, & Penal Code William & Rolnick – Part IV – Chapters 17-18
	29	Peer Supervision <b>Readings:</b> Hays et al. – Sunset Review & Case Law William & Rolnick – Part IV – Chapters 19-20
<b>November</b>	5	Peer Supervision <b>Readings:</b> Hays et al. – HIPPA William & Rolnick – Part IV – Chapters 21-22
	12	Peer Supervision <b>Readings:</b> Hays et al. – Opinions from the Attorney General William & Rolnick – Part IV – Chapters 23-25
	19	Peer Supervision <b>Readings:</b> Hays et al. – Opinions from the TSBEP; Synopsis of TSBEP Opinion Letters
	26	<b>Thanksgiving Holiday</b>
<b>December</b>	3	Case Presentations
	10	Case Presentations
	17	<b>Final Examination (11 AM - 1 PM)</b>

**ENJOY WINTER BREAK**