

Summer Residence Hall Application for On-campus Housing

NAME _____
LAST FIRST MI SAM ID #

PERMANENT ADDRESS _____
NUMBER & STREET OR PO BOX CITY STATE ZIP CODE

PERMANENT TELEPHONE NUMBER (_____) _____

DATE OF BIRTH _____ MARITAL STATUS _____ HIGH SCHOOL GRADUATION DATE: _____

GENDER: MALE CLASSIFICATION: FRESHMAN TRANSFER STUDENT? YES
 FEMALE SOPHOMORE NO
 JUNIOR
 SENIOR TRANSFER HOURS COMPLETED: _____
 GRADUATE

SEMESTER/YEAR APPLYING FOR: ASSIGNMENT CRITERIA: Please rank the following (1-3) in order of which is most important to you with #1 being most important:
YEAR _____ FALL and SPRING _____ ACADEMIC DEVELOPMENT (24 hour quiet area)
 SPRING only _____ BUILDING ASSIGNMENT
 SUMMER I _____ ROOMMATE ASSIGNMENT
 SUMMER II

ANY SPECIAL NEEDS REQUIRED IN A HALL/ROOM ASSIGNMENT REGARDING PHYSICAL DISABILITY? (Will not in any way impact equal access or equal treatment in allocation of University facilities or services)

PLEASE EXPLAIN: _____

LIST 3 CHOICES FOR RESIDENCE HALL OR HOUSE PREFERENCE:

1st Hall Choice: _____
2nd Hall Choice: _____
3rd Hall Choice: _____

LIST FULL NAME AND SAM ID# OF PREFERRED ROOMMATE: _____

The delivery of this contract by Sam Houston State University to the student named constitutes an offer of housing. This contract becomes effective upon execution of the agreement by both the student and an authorized University official. **I, the undersigned student, do hereby acknowledge that I have fully read and agree to the attached document entitled RESIDENCE HALL CONTRACT TERMS AND CONDITIONS and do thereby agree that I will be legally bound by this contract and the attached document.** Failure to abide by this contract is cause for legal and/or disciplinary action against me by the University. **I UNDERSTAND THAT THIS CONTRACT IS BINDING FOR THE FULL ACADEMIC YEAR (BOTH FALL AND SPRING SEMESTERS) OR REMAINDER OF THE ACADEMIC YEAR IN WHICH THE CONTRACT IS SIGNED.**

STUDENT SIGNATURE DATE PARENT OR GUARDIAN SIGNATURE (if student is under age 18) DATE

Visa or Mastercard # _____ Exp.Date _____

Authorized signature _____

Please note: A \$200.00 deposit must accompany this application in order to make a reservation. You must be admitted to the University before we can process your application.

FOR OFFICE USE ONLY:
Date received : _____
Deposit Receipt#: _____
Deposit Refund: _____

2009 Summer Residence Hall Contract Terms and Conditions

I. CONTRACTED PERIOD: Student hereby contracts for residence hall accommodations as described in the current housing and food services brochures, for Summer I, from June 8, 2009 to July 7, 2009, and/or Summer II, from July 9, 2009 to August 7, 2009, according to the following provisions.

II. TERMINATION OF CONTRACT: Only official resignation from the University will immediately terminate this contract; the room deposit will be forfeited, with room rent prorated on a daily basis. Students who remain enrolled in the University, but move out of University housing without approval from the Department of Residence Life will continue to be charged for rent for the entire term of the contract and the room deposit will be refunded provided check-out procedures are followed and all housing accounts are paid in full. The University may terminate this contract and take possession of the room for violation of this contract, University rules, regulations, or policies. Students may be denied future contracts based on past behavioral incidents, including, but not limited to drugs, alcohol, and vandalism related incidents. The student may terminate this contract only through completion of the terms set forth herein. The student may request early termination of this contract in writing to the Department of Residence Life **only under specific circumstances that did not previously exist at the time the contract became active (at check-in)**. THIS DOES NOT RESULT IN AUTOMATIC APPROVAL, AND CANCELLATION WILL ONLY BE APPROVED FOR CERTAIN MITIGATING CIRCUMSTANCES, PROVIDED THAT APPROPRIATE DOCUMENTATION OR EVIDENCE IS SUPPLIED BY STUDENT. If early termination is **APPROVED**, student will forfeit room deposit, liquidated damages of \$100.00 will be assessed, and rent will be prorated by day until proper and official check-out is completed.

III. PAYMENT OF ACCOUNTS: Rent for the summer session is due at the time of academic registration. Rental rates are as published in the current rate schedule and/or current brochure. Refer to student's fee statement for exact due dates for payments. Housing charges will follow University tuition payment schedules. **All rent, fees, and damage charges are due immediately upon request and will be considered delinquent if not paid within ten (10) days. Failure to meet financial obligations to the University may result in any or all of the following noninclusive sanctions: dismissal from the University, withholding future registration privileges, withholding the issuance of an official transcript, withholding the conferring of a degree, and/or barring re-admission.** If amounts become past due, the University reserves the right to report the account to the Credit Bureau. This will also initiate internal collection efforts and could cause the University to employ an outside collection agency to recover the debt. If any collection efforts must be made, the student will be required to pay all collection costs, including collection agency fees, legal fees, and other costs incurred in collecting the amounts due.

IV. ELIGIBILITY FOR RESIDENCY: All residents of University housing must be enrolled students during their term of occupancy. There is no minimum number of hours that must be taken as long as the student is enrolled. Rooms are rented on a double occupancy basis and students are expected to share the room with the assigned roommate(s). Residence hall space may not be sub-leased under any circumstances. All un-enrolled students must vacate University housing 48 hours after they become un-enrolled.

V. ASSIGNMENTS: Students are not guaranteed a specific assignment. Assignments may not be made until a \$200 deposit is on file. The University reserves the right to make assignments and re-assignments of accommodations as considered necessary. When single vacancies occur, consolidation may be required unless arrangements and payments are made for a private room; private rooms require an additional charge of 1/2 the double occupancy rent rate for the semester. If student does not comply with a consolidation request by the given date, student may be assessed the private room rate. Room assignments are made without regard to race, color, religious commitment, or national origin. New students are assigned according to the date of the deposit. Temporary assignments will be made for those students who have applied after all permanent spaces have been assigned. The same contract terms will apply to students assigned to temporary space that apply to all other students. Specific roommate requests will be honored when individuals are mutually specified and adequate space exists. The most recent deposit date will be used to make assignments for both individuals. Transfers to another residence hall may cause an adjustment in amount of rent owed. Any decrease will be prorated and refunded to student according to section XII., REFUNDS. Any increase in rent will be assessed to the student's account. The University reserves the right to deny assignments and to withdraw assignments previously made as considered necessary. In the best interest of the community as a whole, the University reserves the right to refuse on-campus housing to students who may have a criminal history or history of behavioral problems, or disruptive/uncooperative conduct.

VI. BREACH OF CONTRACT: This contract will be considered to have been breached for: violation of regulations referred to in this contract, failure to make payments as scheduled, or for failure to abide by the terms and conditions of this contract. Nothing herein shall be considered a limitation or derogation of the University's right to terminate this contract under section II., TERMINATION OF CONTRACT.

VII. ROOM ENTRY: The University reserves the right to enter a student's room for the following reasons: during regular business hours (and at other times with advance notice, if possible, to the student) to conduct periodic maintenance, custodial, and safety checks; to perform necessary maintenance during regular business hours (and at other times with advance notice, if possible, to the student); when the University reasonably believes any person(s) occupying the room may be physically harmed or in danger; and when the University reasonably believes University rules, regulations, and/or policies are being violated in the room. When the

University reasonably believes University rules, regulations, and/or policies are being violated in the room, University officials may perform administrative searches of students' personal property in the room.

VIII. PROPERTY DAMAGE: The student is responsible for the assigned room and its contents and will be charged for any and all damages occurring during the term of occupancy. The student is liable for any damage to any University property, including lobbies, hallways, and other public areas, which is caused by his or her willful actions or negligence. The student is also liable for damage to or tampering with fire safety equipment to include smoke detectors and fire extinguishers. *Students may be held accountable for any abnormal wear, damages or cleaning in public areas of their residence hall to include billing all members of living unit groups if damages and/or vandalism is attributed to a specific floor, wing, or section therein.* The student will not be liable for normal wear and tear. Damage to University property may subject a student to disciplinary and/or legal actions in addition to being charged for the damages. When charges are made, the said amount is due immediately upon receipt of a bill in order that the room deposit will remain on file. Delinquent damage charges may be deducted from the room deposit and/or be handled as provided under section III., PAYMENT OF ACCOUNTS.

IX. LIABILITY: The University does not assume responsibility for loss or damage to personal property of students, including property stored during or between terms of occupancy. *The University maintains no insurance for personal loss; therefore, it is recommended that the student consider insuring valuable property.*

X. APPLICABLE POLICIES AND REGULATIONS: Upon acceptance of this contract the student is subject to policies, rules, and regulations as published in the **Residence Life Brochure, Residence Hall Handbook, SHSU Undergraduate Catalogue, Student Guidelines Handbook and Daily Planner**, all other publications of the University, and the Texas State University System Rules and Regulations.

XI. FINANCIAL AID: It is understood and agreed that any University administered financial aid (scholarships, loans, grants, etc.) will be applied in total by the University against the student's semester rent, including unpaid balances, despite any payment plan option elected by the student or conflicting contract terms or references herein.

XII. REFUNDS: All refunds (including deposits) to the student will be first applied to any outstanding debt to the University including, but not limited to, past due accounts and future installment payments. Any refund that is more than these types of payments will be refunded to the student and will be distributed to the student by the method indicated on the student's BearkatOne Card.