

USING OUR CARD ACCESS SYSTEM

The Department of Residence Life offers increased residence hall security through the use of the Bearkat OneCard system. Residence hall exterior doors are locked 24 hours a day after move-in. Each of the main doors is equipped with a card reader and, by sliding the magnetic stripe on the back of your ID card through the reader, you will gain access to your hall. Only the residents of your hall are coded for access to your hall; **therefore, it is important not to admit non-residents without an escort.** This system offers better security because if you lose your ID it can be instantly deactivated so that no one else can use it. Some other features of this system and related security policies are:

1. Doors propped or remaining open longer than 30 seconds will trigger a local alarm at the door which will also notify the University Police that this door is open. Within minutes, any propped door can be detected and secured.
 2. Entrances which do not have a card reader are labeled as emergency exits. An alarm will sound if an emergency exit door is opened at any time, and a signal will be sent to UPD.
 3. Should any card be used in a reader that is not authorized to access that particular hall, the system will identify the ID number, record the unauthorized attempt, and deny access.
 4. Should there ever be a power outage, back-up batteries will allow the system to continue to operate.
 5. 24-hour lost card cancellation is available on-line by logging in at www.bearkatone.com. A temporary card may be obtained in two ways:
 - A. Obtain a temporary ID card from the Bearkat OneCard office in LSC 330 from 8am-5pm Monday-Friday. This office will be able to give you a temporary card that will grant you access to your housing assignment, meal plan, the library, etc. until your new replacement ID becomes available.
 - B. During hours when the Bearkat OneCard office is not open, (after hours and on weekends) you may obtain a Residence Life Temporary Hall Entry card through your hall staff (your RM or the RM on duty). **This card will only grant you access to your residence hall for 72 hours, and will not have capability for your other needs.** You will need to return this card to the RM or in to the Bearkat OneCard office when you obtain your temporary ID, or a charge of \$25 will be assessed.
- NOTE:** Having a temporary ID or a temp hall entry card will automatically deactivate your ID. No student will be able to have more than one activated card at a time. **Please do not delay in notifying staff or the Bearkat OneCard office of a lost ID or temp card. Your own security, as well as others, could be jeopardized by your delay.**
6. Guests should use the telephones located outside the main entrances of the residence halls to contact their host, and then must be escorted within the hall.
 7. Hitting, banging on, or tampering with a reader will set the alarm off. Damages to a card reader can be assessed to an individual or group-billed, and can range from \$80 - \$400.

Typically, during the check-in and check-out processes at the beginning and end of each semester, the exterior doors will be unlocked within certain time periods to assist with students moving in or out. Residence hall staff will provide specific schedules when exterior doors will be unlocked.

Should you have any problems in accessing your building with your card, or any related questions, please notify your hall staff, or contact the Residence Life Office at 294-1812.

FAQs

1. What if my ID card does not work in the reader?

First, make sure your card has been activated. You may do this through the website at www.bearkatone.com. Next, make sure that you are attempting to enter the residence hall where you have been assigned. Finally, try another door into the building in case the particular reader is out of order (and then report that to staff, please!) If your card still does not work in any reader of your assigned building, please contact the residence hall staff.

2. What happens if I want to change halls?

If you are granted a hall change, you will receive immediate access to your new assignment. Your access to your old building will only work for another 48 hours, therefore you must be moved within the 48-hour period.

3. Will I be able to get into the hall during the break periods?

All students will be denied access to the residence halls during any of the break periods until they have signed up for the break and paid the appropriate break fee. Your inclusion on the break list will generate access for your building during the break period.

4. Can I loan my card to another resident or a guest?

Cards are not to be loaned to anyone for any purpose. This card is for official university identification purposes, and should be carried at all times. It is non-transferable and its use is the responsibility of the named student. Misuse of the card may subject bearer and/or student to whom it is issued to disciplinary sanctions. Students must present their ID card when requested by any official of the university, including University Police, dining hall personnel, and residence hall staff.