



Sam Houston State University

A Member of The Texas State University System

OFFICE OF GRADUATE STUDIES

SEMESTER OF APPLICATION CHANGE FORM

INSTRUCTIONS: This form is to be completed by the graduate advisor or appropriate program representative. The form is used in lieu of having the student submit a new Graduate Studies Application for Admission. It is only applicable for students moving from one admission type to another or moving from a master's classification to a doctoral classification within the **SAME DEGREE PROGRAM**. A change in semester of application for all other situations requires the student to submit a new Graduate Studies Application for Admission.

Student's Name: _____

SAMID: _____

- Requested Semester of Application:
- Fall 20_____(year)
- Spring 20_____(year)
- Summer I 20_____(year)
- Summer II 20_____(year)

Reason for Change: Please check **ONLY** one box (if the reason is not listed below, the student **MUST** submit a new Graduate Studies Application for Admission).

Change of Admission Type

- | | |
|--|--|
| <input type="checkbox"/> Preparatory to Probationary | <input type="checkbox"/> Probationary to Regular |
| <input type="checkbox"/> Preparatory to Conditional | <input type="checkbox"/> Conditional to Regular |
| <input type="checkbox"/> Preparatory to Regular | |

Change of Classification (ONLY for students regularly admitted into a doctoral program who are just completing the required Master's degree or 30 graduate hours leading toward the desired doctorate.)

- Master's to Doctoral

Person making request: _____

Signature: _____

Department: _____

Phone Number: _____ Date: _____

Submit to:

Office of Graduate Studies, Box 2478, SHSU, Huntsville, TX 77341-2478
Phone: 936 294-1971 Fax: 936 294-1271 e-mail: graduate@shsu.edu