

Internship Supervisor Mid-Term Evaluation

To be completed by the intern's Employment Supervisor midway through the internship.

The faculty of the Department of Geography/Geology want to thank you for participating in our Internship program. We appreciate your willingness to work with our students. Your evaluation of the skills in **Part A** of this report will provide our students with valuable information about careers that will help them in choosing a course of study and in motivating them to work toward their goals. It will also provide the faculty with information about the types of skills and knowledge you think are most important to individuals who may wish to work in your field. This information will help us improve the quality of our program. **Part B** of the evaluation (on the reverse of this page) is equivalent to a mid-term examination of the student's progress.

Please mail the completed form **no later than the end of the middle week of the internship** to:
 Dr. Marcus Gillespie, Department of Geography/Geology, Box 2148, Sam Houston State University,
 Huntsville, Texas 77341.

Cooperating Employer _____

Type of work done: _____

Size of company (number of employees): _____

Employment Supervisor _____

Student Intern _____

A. Job Requirements

Please use the scale below to indicate how important the following skills and types of knowledge are to the work that your company/agency performs. Please circle a number to rank each item from 1-5, with "**1**" indicating minor importance and "**5**" indicating extreme importance. Circle "**6**" if the item is not applicable.

Minor →→→→→ **Extreme** **NA**

1	2	3	4	5	6	1. Writing ability
<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>2. Oral communication</i>
1	2	3	4	5	6	3. Ability to work in groups
<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>4. Math ability</i>
1	2	3	4	5	6	5. Ability to use Geographic Information Systems
<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>6. Ability to interpret aerial photography</i>
1	2	3	4	5	6	7. Ability to use software relevant to remote sensing
<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>8. Time management</i>
1	2	3	4	5	6	9. Shows initiative
<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>10. General knowledge of computers</i>
1	2	3	4	5	6	11. Ability to write computer programs
<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>12. Ability to use/interpret maps</i>
1	2	3	4	5	6	13. Ability to make maps (cartographic skills)
<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>14. Ability to use GPS technology</i>
1	2	3	4	5	6	15. Quantitative skills
<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>16. Ability to think analytically (develop hypotheses, interpret data, design studies, etc.)</i>
1	2	3	4	5	6	17. Ability to think creatively
<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>18. Knowledge of cultural geography</i>
1	2	3	4	5	6	19. Knowledge of Texas geography
<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>20. Knowledge of earth science and environmental processes (geomorphology, meteorology, climatology, hydrogeology, etc.)</i>
1	2	3	4	5	6	21. Knowledge of geology

(Part B on Reverse Side)

B. Intern Performance

Please use the scale below to indicate the intern’s performance in the following skills and knowledge in working with your company/agency. Please circle a number to rank each item from 1-5, with “1” indicating poor performance and “5” indicating excellent performance. Circle “6” if the item is not applicable.

Poor →→→→ **Excellent** **NA**

1	2	3	4	5	6	1. Writing ability
<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>2. Oral communication</i>
1	2	3	4	5	6	3. Ability to work in groups
<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>4. Math ability</i>
1	2	3	4	5	6	5. Ability to use Geographic Information Systems
<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>6. Ability to interpret aerial photography</i>
1	2	3	4	5	6	7. Ability to use software relevant to remote sensing
<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>8. Time management</i>
1	2	3	4	5	6	9. Shows initiative
<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>10. General knowledge of computers</i>
1	2	3	4	5	6	11. Ability to write computer programs
<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>12. Ability to use/interpret maps</i>
1	2	3	4	5	6	13. Ability to make maps (cartographic skills)
<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>14. Ability to use GPS technology</i>
1	2	3	4	5	6	15. Quantitative skills
<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>16. Ability to think analytically (develop hypotheses, interpret data, design studies, etc.)</i>
1	2	3	4	5	6	17. Ability to think creatively
<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>18. Knowledge of political geography</i>
1	2	3	4	5	6	19. Knowledge of urban geography
<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>20. Knowledge of earth science and environmental processes (geomorphology, meteorology, climatology, hydrogeology, etc.)</i>
1	2	3	4	5	6	21. Knowledge of geology

Employment Supervisor’s Suggestions/Additional Comments: _____

Note: It would be most beneficial to the student to be provided with the information on this form in order to allow time to make any suggested improvements. Before information can be given to the student, however, the Employment Supervisor’s signature is required on the permission statement below.

I, the undersigned, give my permission to allow the student to view the information contained on this form.

Employment Supervisor’s Signature _____ Date _____