

Sam Houston State University

Enrollment Checklist for Undergraduate International Students

Before you are accepted for admission please submit the following to the Office of International Programs, Attn: Pat Herrington):

- Submit the ApplyTexas application at www.applytexas.org plus application fee of \$75
- Send official high school transcripts (translated and course by course evaluated with a GPA)
- Official TOEFL score
 - iBt: 79; PBT: 550; IELTS: 6.5; or successful completion of ELI program
- If English is first language
 - Submit official ACT/SAT scores
- Financial support documentation

Once you have been accepted for admission:

- If transferring from another U.S. college/university, submit International Student Advisor's Report (www.shsu.edu/~int_www/prospective/documents/INTERNATIONALSTUDENTADVISORSREPORT-1.pdf) to current international student advisor along with acceptance letter from SHSU
- Register for shipping your I-20 at <https://study.eshipglobal.com/register>
- Activate your computer account through [My Sam](#). Contact IT@SAM Helpdesk at 936-294- 1950 for assistance
- Complete your airport pickup form (www.shsu.edu/~int_www/documents/Airportpickupform.pdf) and return to Pat Herrington (pat_herrington@shsu.edu)
- Apply for housing
 - On-campus housing through [Residence Life](#). This applies to students entering SHSU directly from high school.
 - An off-campus housing list can be viewed on the [Residence Life Website](#) and then clicking on 'Huntsville Apt. Listing (PDF)'
- Meet with your academic advisor in the [Student Advising and Mentoring \(SAM\) Center](#). The SAM Center is located in the College of Humanities & Social Science Building – Suite 170. To contact the SAM Center, please call 936-294-4444
- Visit www.shsu.edu/~reg_www/howtoregister/ for information on registration for your courses
 - During registration you may:
 1. Sign up for a parking permit
 2. Opt to pay tuition and fees on an installment plan
 3. Reserve textbooks through the SHSU Barnes and Nobles bookstore
- Pay your tuition and fees by the deadline stated on your fee statement. To pay in person, visit the Estill Building – Suite 103
 - To pay online:
 1. Log into [My Sam](#)
 2. Click on "My Account"
 3. Click on "Make Payment through the Student Account Center"
- Submit proof of meningitis vaccination at least 10 days prior to the first class day or 10 days prior to move-in date if living on campus. Documentation should be sent to the SHSU Health Center, additional information can be found by visiting www.shsu.edu/meningitis
- Attend mandatory International Student Orientation through the [Office of International Programs](#)
- Check-in at [Office of International Programs](#), Farrington 116, 8 a.m. to 5 p.m., Monday through Friday, with the following documents:
 - Passport
 - Visa
 - Stamped I-20
 - I-94
 - Driver's License (if applicable)
 - Social Security Card (if applicable)