

Sam Houston State University

Enrollment Checklist for International Students - Graduate

Before you are accepted for admission, please submit the following to the Office of International Programs, Attn: Nancy Holloway:

- Apply Texas application at www.applytexas.org, plus application fee of \$75
- Official transcripts from all college coursework
- If applying for assistantship, please submit official credentials evaluation
- Official TOEFL score to Sam Houston State University
- Official GRE or GMAT score to Sam Houston State University
- Letters of reference (if applicable)
- Personal Statement
- Financial documents

Once you have been accepted for admission

- If transferring from another U.S. college/university, submit International Student Advisor's Report (www.shsu.edu/~int_www/prospective/documents/INTERNATIONALSTUDENTADVISORSREPORT-1.pdf) to current international student advisor along with acceptance letter from SHSU
- Register for shipping your I-20 at <https://study.eshipglobal.com/register>
- Activate your computer account through Computer Services, using your assigned 999 number in place of the social security number.
- Complete your airport pickup form (www.shsu.edu/~int_www/documents/Airportpickupform.pdf) and return to Nancy Holloway (nkholloway@shsu.edu)
- Apply for housing
 - Off-campus housing: http://www.shsu.edu/~int_www/prospective/documents/OffCampusHousingList_2009.pdf
- Contact your academic advisor. You may find a listing of advisors and contact information at <http://www.shsu.edu/graduate/programs>.
- Register for classes using [Sam Web](#).
 - During registration you may:
 1. Sign up for a parking permit
 2. Opt to pay tuition and fees on an installment plan
 3. Reserve textbooks through the SHSU Barnes and Nobles bookstore
- Pay your tuition and fees by the deadline stated on your fee statement:
 - Log into [Sam Web](#)
 - Click on "Financial System"
 - Click on "Fee Statement"
- Attend mandatory international student orientation
- Check-in at Office of International Programs, Farrington 116, 8 a.m. to 5 p.m., Monday through Friday, with the following documents:
 - Passport
 - Visa
 - Stamped I-20
 - I-94
 - Driver's License (if applicable)
 - Social Security Card (if applicable)

Congratulations!

You are now an official Bearkat at Sam Houston State University.