Instructions for Graduate Study Plan Form for Computing and Information Science (GN-02-CIS)

The instructions in this document were prepared by Dr. Cihan Varol, Graduate Advisor for Department of Computer Science in Fall semester 2015.

This form is required and only for Master of Science in Computing and Information Science.

- **Student’s Name** – your first name and last name as printed on your official identification card, e.g. passport
- **SAM ID** – your 9-digit SAM ID; if your ID is less than 9 digits, put zeros to the left to make it 9-digit
- **SHSU email** – your SHSU email address
- **Phone** – best phone number to contact you
- **Major and Minor** – CIS and PL2 respectively, PL2 means no minor
- **Provide GRE scores if you have**
- **Provide TOEFL and/or IELTS scores if you have**
- **Semester of Admission** – Fall 2015, for example
- **Research Supervisor** – if you do not have a research supervisor officially at this moment, leave it blank for now
- **Designation of courses table**  
  - **Column “Required undergraduate stem work and CS core”** – normally all (equivalent) courses listed in this column are required before admission to graduate CIS program can be granted; your acceptance notification email/letter or admission letter should indicate whether any of these courses must be taken and passed with specific grades in required semesters. Students not fulfilling these requirements may be subject to termination. Strike through (equivalent) courses that you have taken or requirements have been met. If your admission letter did not indicate any lacks in stem work and CS core, you may strike through all courses in this column. Otherwise, leave those to be taken as required untouched. Also strike through those that are approved by graduate advisor, e.g. based on approved additional documents such as syllabi and course descriptions of equivalent courses taken previously for waiver of required courses.
    - **Column “Senior Courses for Graduate Degree Credits”** – these courses may be taken in your graduate program toward your master degree (only with approval by graduate advisor); they may count up to 6 credits.
    - **Column “Required Core Courses”** – student can either pursue a non-thesis or a thesis option. Student will be required to take 15 credit hours from core courses, COSC 6347, and 18 credit hours from electives, if the student opt for non-thesis option. If thesis option is selected, then the student needs to take 15 credit hours from core courses, COSC 6348, COSC 6049 and 15 credit hours from electives. Note that COSC 6347, COSC 6348, and COSC 6049 can only count up to 3 credits no matter how many times taken. Once you
enroll in COSC 6347 or COSC 6049 in a certain semester, you are required to enroll in all following semesters until you graduate with degree.

- **Column “Elective Courses”** – note that COSC 5340 special topic courses can only count up to 6 credits.

• **Sign and date the form**

When you complete your part of the form, give it to your Graduate Advisor for review. You may give it to him in-person at AB1-216F or send him the form as attachment to cvarol@shsu.edu.