Instructions for Graduate Student Declaration of Major Form (GN-01)

The instructions in this document were prepared by Dr. Cihan Varol, Graduate Advisor for Department of Computer Science in Fall semester 2015.

This form is required and only for graduate degree programs, e.g. CIS, DF, and IAS.

- **Student Name** – your first name and last name as printed on your official identification card, e.g. passport
- **Banner ID** – your 9-digit SAM ID; if your ID is less than 9 digits, put zeros to the left to make it 9-digit
- **Date** – date when this form is filled, e.g. September 5, 2015
- **“Master of Science – May select from the following majors”** – select one from “Computing and Information Science”, “Digital Forensics”, or “Information Assurance and Security” based on your major information stated in your admission letter.
- **“Master of Arts”** – skip this part
- **Minor and Concentration** – most students may skip minor, unless you do have a minor; put “PL2” for Concentration if your major is CIS, otherwise leave it blank
- **Academic Catalog Year** – “2013” means you should refer to graduate catalog 2013-2015
- **“All graduate degrees at Sam Houston State University require minimum degree requirements which are located on the Degree Plan via Degree Works. Each student is responsible to know the minimum degree requirements and is responsible for the completion of them.”** – students may find Degree Works in “My Sam” after logging in at www.shsu.edu under “Campus Tools”. Degree Works allows a students to see all courses taken and grades earned, as well as all degree requirements and what the student is still lacking. **It is very important that student should carefully review and understand the requirements already met and to be met each semester.**
- **Sign and date the form**

When you complete your part of the form, give it to your Graduate Advisor for review. You may give it to him in-person at AB1-216F or send him the form as attachment to cvarol@shsu.edu.