Sam Houston State University

Alumni Email Account Request Form
Contact: Information Resources Helpdesk
(936)294-1950 or helpdesk@shsu.edu

Please note: *If you currently have a computer account with SHSU you do not need to submit this form. Your current account will remain active as long as you log into the account at least once every six months provided that you have completed 15 hours of credited coursework at SHSU..*

Applicant's Information

Name: _____ _____ _____ _____
First MI (required) Last Maiden

Contact Phone # (_____)_____-_____ Offsite Email Address_____
(Required, non-SHSU address)

Mailing Address: _____

City, State Zip: _____

When did you attend SHSU?:_____
(Beginning and Ending Semesters)

Acceptance Agreement
To be eligible for an alumni email account you must be a former SHSU student and have completed at least 15 hours of credited coursework from SHSU. By signing below you certify that you have read, understand, and will abide by the University Computer Use Policy (http://www.shsu.edu/~ucs_www/security/policies.html#aup).

Alumni email accounts that are not accessed at least once every six months will be disabled and purged.

_____ _____
Applicant Signature Date

Please return request by:

Email: Helpdesk@shsu.edu

Fax: (936)294-1231

USPS Mail: Information Resources
Alumni Account Request
Box 2449
Huntsville, TX 77341-2449

For Information Resources Department Use Only:

Received by: _____ Date Received: _____

SamID: _____ SHSU Hrs: _____