I. BASIC COURSE INFORMATION:

A. COURSE DESCRIPTION: (As stated in the bulletin, including necessary
rerequisite courses, credit hours.) Three credit hours. This course is an introduction to the study of
the United States and Texas governments from an institutional and functional standpoint.

B. INTENDED AUDIENCE: This class is intended for all Texas college students seeking a
bachelor’s degree. It satisfies three of the six credit hours necessary for graduation.

C. INSTRUCTOR:
   Kevin Wooten
   Office Hours – By Appointment
   Email – klw007@shsu.edu

II. COURSE REQUIREMENTS AND POLICIES:

A. Required Textbooks, Materials, and Equipment – Janda, Berry, Goldman, et al. The
Houston State.

C. Course policies –
   Additional Policies Established by the Individual Instructor
   Attendance – Attendance will be taken! Absences in excess of 3 will count off 3 points from the
   final grade per excess absence.
   Be on time! If late arrivals begin to be a problem, I reserve the right to refuse entry to class after
   the designated start time. Those that may arrive late are responsible for informing the instructor of
   their attendance.
   Cell Phones – Cell phones will be turned off before entering class. If you are expecting an
   emergency phone call, please let me know before class; otherwise cell phone use is not permitted.
   Email etiquette – When sending an email, please include your full name and the days and time of
   your class in every email correspondence. If both your full name and days and time of class are
   not included in the email, it will not be answered.
   Laptop use – Laptops may be used in class for note-taking only. Students using laptops for other
   uses during class time will lose laptop privileges
   CLASS CONDUCT – THIS IS A COLLEGE CLASS. AS AN ADULT ASSUMING THE
   RESPONSIBILITY OF HIGHER EDUCATION, YOU SHOULD ACT APPROPRIATELY.
   THIS MEANS TREATING fellow students and the instructor with respect.
   In return, you will be treated with respect. Respect means allowing
   others the opportunity to speak without interruption. It also means
   allowing the instructor to present material to the class without
   interruption. Violation of these policies may result in removal from
   the class.

Exams – Three major exams – Schedule to be announced. All makeup exams must be taken
BEFORE THE NEXT EXAM! There are no exceptions to this rule
III. **COURSE CONTENT:**
   A. **Content/Topics** – A study of United States and Texas government from an institutional, operational and functional point of view. Topics of discussion will be: The powers and functions of Congress; the powers and functions of the Texas Legislature; the powers, functions, and structure of the executive branches of government at both the national and state levels; the judiciary at the national, state, and local levels; the U.S. economy; the Texas economy; revenues, expenditures, and fiscal policy at the national and state levels; local government.
   
   B. **Additional Content** – (as required by the instructor) – N/A

IV. **EVALUATION AND GRADING:**

   90 – 100 = A  
   80 – 89  = B  
   70 – 79  = C  
   60 – 69  = D  
   00 – 59  = F  

   Exam #1 = 25%  
   Exam #2 = 25%  
   Exam #3 = 25%  
   Exam #4 = 25%  
   Total = 100%

V. **SYLLABUS MODIFICATION:**
   The instructor may modify the provisions of the syllabus to meet individual class needs by informing the class in advance as to the changes being made