

Sam Houston State University

Enrollment Checklist for Incoming Freshmen

Before you are accepted for admission

- Submit the ApplyTexas application at www.applytexas.org
- Send official high school transcripts to Sam Houston State University
- Send official ACT and/or SAT test scores to Sam Houston State University
- Complete the Free Application for Federal Student Aid (FAFSA) at www.fafsa.ed.gov.

Once you have been accepted for admission

- Activate your computer account through [Computer Services](#). You can get help with this by calling the helpdesk at 936-294-1950. They are located in Academic Building 1.
 - This will tell you your username and email address
- Find out your TSI/THEA status by "Chatting" with the TSI Team at www.shsu.edu/tsi or by email at ask.regstaff@shsu.edu. Take the THEA or alternative test if you are not exempt. Have scores sent to SHSU or hand deliver them to Estill 333. **DO THIS BEFORE ACADEMIC ADVISING.**
- Apply for on-campus housing through Residence Life (936-294-1812) at www.shsu.edu/reslife. The Residence Life office is located at the corner of Avenue J and 17th Street.
- Get information on [First-Year Experience](#) (936-294-3422, Academic Building 4, 202) programs such as SAM 136, the Bearkat Learning Community, Freshman Learning Community, Bearkats Read to Succeed and New Student Convocation.
- Submit official college transcripts (upon course completion) of any dual credit/college coursework taken during or after high school.
- Meet with your academic advisor in the [Student Advising and Mentoring \(SAM\) Center](#). You may schedule an appointment by calling 936-294-4444. The SAM Center is located in the CHSS Building, 170. It is highly recommended that you meet with your advisor **BEFORE** attending Summer Freshman Orientation.
- Sign up for Summer Freshman Orientation through the [New Student Orientation office](#). You can also register by phone at 936-294-1782 or in person at Kirkley 144.
- Register for classes using [Sam Web](#). For registration assistance, please contact the Registrar's office at 936-294-1040 or Estill 333.
 - During registration you may:
 1. Sign up for a parking permit
 2. Reserve textbooks through the SHSU Barnes and Noble bookstore
 3. Opt to pay tuition and fees on an installment plan
- Take picture for your [Bearkat OneCard](#) (student ID). You must have a valid, government issued photo ID to get your card. Card must be activated once you have received it in the mail. For any questions about identity verification, please contact the Bearkat OneCard office at 936-294-2273. They are located in the Lowman Student Center room 332.
- Take the [Academic Coach](#) skills and interests assessment.
 1. Log into [Sam Web](#)
 2. Click on "Student Records"
 3. Click on "Academic Coach"
 4. Your report will be emailed to your Sam Houston email account
- Pay your tuition and fees by the deadline stated on your fee statement. To pay by phone or in person, please contact the Cashier's office at 936-294-1713 or Estill 103.
 1. Log into [Sam Web](#)
 2. Click on "Financial System"
 3. Click on "Fee Statement"
- Submit FINAL high school transcript upon graduation!

Congratulations!

You are now an official Bearkat at Sam Houston State University.