

Sam Houston State University

Enrollment Checklist for Incoming Freshmen

Before you are accepted for admission

- Submit the ApplyTexas application at www.applytexas.org
- Send official college transcripts to Sam Houston State University
- Send official GRE/GMAT test scores to Sam Houston State University
- Complete the Free Application for Federal Student Aid (FAFSA) at www.fafsa.ed.gov.

Once you have been accepted for admission

- Activate your computer account through [Computer Services](#). You can get help with this by calling the helpdesk at 936-294-1950. They are located in Academic Building 1.
 - This will tell you your username and email address
- Find out your TSI/THEA status by “Chatting” with the TSI Team at www.shsu.edu/tsi or by email at ask.regstaff@shsu.edu. Take the THEA or alternative test if you are not exempt. Have scores sent to SHSU or hand deliver them to Estill 333. **DO THIS BEFORE ACADEMIC ADVISING.**
- Apply for on-campus housing through the Department of Residence Life (936-294-1812) at www.shsu.edu/reslife. The Residence Life Office is located at the corner of Avenue J and 17th Street.
- Get information on [First-Year Experience](#) (936-294-3422, Academic Building 4, 202) programs such as SAM 136, the Bearkat Learning Community, Freshman Learning Community, Bearkats Read to Succeed and New Student Convocation.
- Submit official college transcripts (upon course completion) of any dual credit/college coursework taken during or after high school.
- Meet with your academic advisor in the [Student Advising and Mentoring \(SAM\) Center](#). You may schedule an appointment by calling 936-294-4444. The SAM Center is located in the College of Humanities & Social Science Building – Suite 170. It is highly recommended that you meet with your advisor **BEFORE** attending Summer Freshman Orientation.
- Sign up for Summer Freshman Orientation through the New Student Orientation Office at www.shsu.edu/orientation. You can also register by phone at 936-294-1782 or in person at the Estill Building – Suite 314.
- Register for classes using [Sam Web](#). For registration assistance, please contact the Registrar’s Office at 936-294-1040 or visit the Estill Building – Suite 333.
 - During registration you may:
 1. Sign up for a parking permit
 2. Opt to pay tuition and fees on an installment plan
 3. Reserve textbooks through the SHSU Barnes and Nobles bookstore
- Take picture for your Bearkat OneCard (student ID). You must have a valid, government issued photo ID to get your card. Card must be activated once you have received it in the mail. For any questions about identity verification, please contact the [Bearkat OneCard Office](#) at 936-294-2273. They are located in the Estill Building – Suite 230.
- Take the [Academic Coach](#) skills and interest assessment.
 1. Log into [SamWeb](#)
 2. Click on “Student Records”
 3. Click on “Academic Coach”
 4. Your report will email to your Sam Houston email account
- Pay your tuition and fees by the deadline stated on your fee statement. To pay by phone or in person, please contact the Cashier’s office at 936-294-1713 or visit the Estill Building – Suite 103. To pay online:
 1. Log into [Sam Web](#)
 2. Click on “Financial System”
 3. Click on “Fee Statement”
- Submit FINAL high school transcript upon graduation!

Congratulations!

You are now an official Bearkat at Sam Houston State University.