

COBA LEADERSHIP TEAM MEETING MINUTES

Friday, January 25, 2013

Present: Roger Abshire, Leroy Ashorn, Ed Blackburne, Doug Berg, Gloria Buchanan, Kurt Jesswein, Gerald Kohers, Philip Morris, and Valerie Muehsam.

Guest: Fawzi Noman

1. Requests from IT@Sam for FY2014 (Fawzi). Fawzi met with the leadership team. He had received a request from IT@Sam for any technology upgrades in the classrooms, technology for the computer labs, and software upgrades/new software requests for faculty. Fawzi asked the leadership team to email him a list of their requests by Wednesday, January 30, 2013. He has to provide a consolidated list for COBA to IT@Sam by Friday, February 1, 2013. At a recent Faculty Senate meeting, it was mentioned that faculty could have a desktop and an iPad (or laptop). Fawzi is going to verify this information with IT@Sam.
2. Approval of Minutes from January 11, 2013. The minutes were modified and approved.
3. COBA Strategic Plan & Initiatives. The strategic plan and initiatives for the departments are due today. The departments are still working on them.
4. AACSB Blue Ribbon Committee Recommendations. Dr. Ashorn distributed the proposed new AACSB standards. The proposed standards will be voted on in April at the AACSB International Conference and Annual Meeting.
 - a. The interpretation of what represents “percent of time toward the mission” has changed from what we have understood in prior years.
 - b. Mission.
 - i. The mission must be distinct in vision, goals and objectives. We must be able to assess the mission.
 - ii. More than a mission statement. The mission is a conglomeration of vision, mission, goals, etc.
 - c. Faculty Resources.
 - i. Move from AQ/PQ to a SA/PA/SP/IP grid.
 - ii. Faculty resources must be adequate across a variety of perspectives, such as college, department, program, location, and delivery.
5. Distance Learning Funds Uses. COBA has earned over \$300,000 in DLF revenues in spring 2013 and will have earned approximately \$750,000 in FY2013. There are several possible uses for DLF funds that have not yet been allocated.
 - a. Modified Retiree. Funds can be used to pay for modified retirees’ salaries or to supplement the salary savings from modified retirees to allow the hire of a tenure-track faculty member.
 - b. Summer Support for New Hires. Funds can be used to pay new hires for one summer term (two courses) for research.
 - c. Graders. Funds will be used to pay for graders in the departments of Accounting, Economics & International Business, and General Business & Finance.
 - d. Summer Research Grants. Funds will be used for Summer Research Grants.
 - e. Home Computers. Discussion on supporting home computers for faculty.

6. Miscellaneous.

- a. Prerequisites. Prerequisites are due today to Kelli Leaf in the Registrar's Office. Dr. Valerie Muehsam asked that the chairs check the submissions for courses in their departments.
- b. HEAF funds. There is approximately \$82,000 available in HEAF funds. The leadership team approved funds for a copier for General Business & Finance and renovations to SHB 204.
- c. Study Abroad Scholarships. With the cancellation of the study abroad trip to Dubai for this academic year, the leadership agreed to reallocate the funds for Study Abroad-UAE to two of the other COBA study abroad programs. Study Abroad-Costa Rica and Study Abroad-China will receive an additional \$2,000 and \$10,000, respectively.
- d. Blackboard Issues. The chairs voiced their concerns about issues with Blackboard such as rosters not being updated, notifications not working correctly, etc. Dr. Blackburne is collecting comments.
- e. Online BBA in GBA. General Business and Finance is being inundated with calls about the online BBA in GBA.
- f. Faculty Senate. There is one opening for a COBA faculty member on Faculty Senate.
- g. Small Classes. Issues with small classes need to be resolved by Monday, the 8th class day.
- h. Workload Compliance Report. The report is due to the dean's office by the 10th class day.