Minutes

1. Approval of Minutes for Council of Academic Deans for October 22, 2014

2. Institutional vs Individual Membership – Several memberships are being sent back from VPFO and the Provost office that are not classified as institutional membership, but should be individual membership. Provost office is requesting the Dean’s office to monitor what the memberships should actually be classified as – individual or institutional. Discuss parameters with your chairs at your next chairs meeting.

3. Fund-Raising Campaign Process & Priorities
   i. Update study of objectives funding construction / problematic startup funds / focus groups. Agency polled approx. 50 people to analyze what donors would contribute to and dollar amounts. A dollar amount for the campaign goal has not been established. The President has looked at budget proposals from the past 5 years to see what the needs are for the colleges. The campaign will be a 5-7 year commitment. Agency requested the Deans to start compiling a list of specifics chair ships, professorships, academic enhancement that will be shared with the Development office to help with donors.

4. Admission Standards Policy – In preparation for 5th year SACs report. One narrative requested the review of the admission standards policy. An Enrollment Management representative is starting the revision process. The next step of the revision will come to CAD for review.

5. Miscellaneous
   i. Student Data software has been purchased through The Advisory Board Company. The data can be drilled down to the college/department level. Associate Vice Provost will be in contact with each Dean to discuss the software and how it can benefit the colleges.
   ii. Upcoming Dates:
      i. 11/7/14 – Piper Professor Nomination Application due to Provost Office
      ii. 11/13/14 – New Faculty Breakfast
      iii. 11/19/14 CAD Meeting CANCELLED
      iv. 11/20/14 – President/Provost Roundtable
      v. 11/24/14 – Fall 2014 College Highlights Deadline due to Julie Schwab
      vi. 11/26-28 – Thanksgiving Break Faculty & Students
      vii. 11/27-28 – University Closed
      viii. 12/3/14 – Next CAD Meeting
ix. 12/15/14 – CAD Retreat Austin Hall
x. 12/15/14 – 6:30 pm – Provost Leadership Team Holiday Dinner Peabody

Recorder
Julie Schwab