

**Staff Council Meeting
Sam Houston State University
Minutes August 12, 2015**

I. Call to order

Jesse Bernal called meeting to order.

II. Roll – Call and Minutes

Theresa Garvin submitted minutes from July 2015 and were approved.

Sign-in sheet was passed for all present to acknowledge

III. Treasurers Report

Candy Prater submitted balances as follows:

Special Events: \$4,000.00

E-Board: \$725.00

Spotlight on Staff: \$125.00

Friends of Staff Council: \$2,912.47

Staff Development: \$375.00

Professional Development: \$

Jesse explained that our budgeted funds do not roll over into the new year, with the exception of our Friends of Staff Council account. Tumblers have been purchased and will need items for Spotlight on Staff gifts. Special Events has requested items to purchase. Any ideas need to be submitted to Chris Arcos for purchasing, plus if they can be paid from FY15 funds, will need to have in hand by August 31st.

IV. Old Business

None.

V. New Business

Jesse discussed the assignment of committees. If anyone had not indicated their choice(s) by now, he appointed you to a committee. Sheets were passed out to all with their appointments. After the general meeting each committee will meet separate to start with planning for new year. Those on the Special Events will meet with Jesse Bernal, as Rachel Sommers is out.

Chair Elect position is open and Jesse announced if you are interested to contact him and that will be taken to the next Executive Committee meeting in September. Then that person will be contacted to accept.

Jesse put on the floor that request for an EZ-Up-Tent to be purchased and would need a vote. A quorum was present. Candy Prater suggested we use funds from Friends of Staff Council Account. Clair Collins asked if we could publish on our website how funds from Friends Of are used. After discussion, a unanimous show of hands, with no opposition, was passed to purchase the item.

Jesse brought up an idea about Staff Council having their own tailgate at one of the home football games. After a discussion and questions as to which game would be best, this was tabled for now.

VI. Committee Reports

- a) CAMPUS ISSUES: none
- b) NEWS & NETWORKING: Lucrecia Chandler – none.
- c) NOMINATIONS & ELECTIONS: Dana Bible - none.
- d) SPECIAL EVENTS: Rachel Somers – let her know if you would like to be on her committee.
- e) SPOTLIGHT ON STAFF: Next is Tuesday the 18th – Annie Mathew
- f) STAFF DEVELOPMENT: Melissa Fadler – met last week and new online classes will be offered to Staff
- g) PROFESSIONAL DEVELOPMENT CONFERENCE:

VII. Adjournment

Next meeting will be September 9, 2015. Meeting was adjourned.

Minutes submitted by: Theresa Garvin