

COBA LEADERSHIP TEAM MINUTES

July 31, 2014

Present: Doug Berg, Gloria Buchanan, Kurt Jesswein, Gerald Kohers, Juliana Lilly, Philip Morris, and Mitchell Muehsam.

1. Approval of Minutes from July 22, 2014. Approval of the minutes were postponed to the next meeting.
2. COBA faculty member of the year. The COBA faculty member of the year is Ronny Daigle.
3. Sedona training. Sedona training is scheduled for Monday, August 18, 2014 from 8:30am to 3:00pm. The departmental chairs and secretaries will be attending the training. The dean would like the faculty to enter their FES information in Sedona for it to be counted toward merit.
4. GBA program. Dr. Jesswein presented information about GBA programs that are commonly used across the state. The leadership team agreed that we need a GBA degree with more structure which would include an additional upper level accounting course and 18 hours of advanced business electives. Changes will need to be submitted by January in order to be included in the fall 2015 degree plans.
5. Day offerings at TWC. When COBA started offering daytime courses at TWC, the college started out with four courses per long semester and now has about 7 to 8 courses each semester. The college will need to plan out the offerings at TWC over the next few years. This past summer, there were zero courses offered during the daytime at TWC. If there are no daytime courses scheduled during the summer, online courses need to be available.
6. Online classes.
 - a. Class size. Online class size should be similar to face-to-face class size. There has been high demand for management courses at the graduate level. If some classes are large, there are funds available for graduate assistants and graders.
 - b. Training. Bill Angrove was concerned with the low number of COBA faculty that attend BlackBoard training. Only ten COBA faculty attended training in FY 2014.
7. Miscellaneous.
 - a. The COBA Learning Retreat is scheduled for Friday, October 17, 2014. Dr. Lilly is working on the content.