PARKING 101:
Quick Tips for Parking on Campus

PARKING & TRANSPORTATION
Department of Public Safety Services
SAM HOUSTON STATE UNIVERSITY
PARKING 101: Quick tips

TIP #1: READ THE RULES AND REGULATIONS

The Parking Rules and Regulations document is the main guide that provides our community with all rules in which the University and its community must abide by to include:

- Identification of Parking Areas and Zones;
- Permit Types and Prices;
- Types of Violations, Fine Amounts and the Appeals Process;
- Contact Information;
- And much more!
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TIP #2: REVIEW THE PARKING MAP

Attached to each copy of the Parking Rules and Regulations is the current year parking map.

Use this map to determine what parking areas that you are able to park in with your type of permit.
Tour the parking areas available at the University before the first day of school. Not only is this a good security measure, but the tour will also enable you to prioritize available parking areas from most ideal parking to secondary parking areas during peak hours at the University.

After parking, remove all property from plain view and lock your vehicle.
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TIP #4: YOU NEED A PERMIT

All vehicles entering and parking on the Huntsville Campus or Woodlands Campus must display a valid SHSU Parking Permit. Don’t have a permit? The Sam Houston Garage on the Huntsville campus provides parking at an hourly rate not to exceed $6.00 per 24 hours. Also, you may stop by the Parking and Transportation Office and request a Day Pass for $4.00 per day.
Permits must be displayed properly on the vehicle according to the instructions on the permit. When walking away from your vehicle, make sure every part of the permit is viewable and unobstructed by other objects.
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TIP #6: OBSERVE AND ADHERE TO ALL SIGNAGE

All parking lots show signs indicating the type of permit and any restrictions. Reading and understanding the signs and regulations is very important.

Posted signs, whether permanent or temporary, must be obeyed at all times.

Signs take precedence over painted curbs, pavement markings, and designations shown on any SHSU map.
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TIP #7: INACTION IS THE WORST ACTION

If you receive a parking ticket, please do not ignore it. Either schedule an appeal of the ticket within ten days of issuance or pay the ticket by mail, internet or in person. Visitors should follow the instructions printed on the citation.
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TIP #8: CHECK YOUR PARKING ACCOUNT OFTEN

If you park illegally but do not find a ticket on your car, do not assume that you were not ticketed or that you are allowed to park where you did because tickets can become detached from windshields. You are responsible for any ticket to your permit or vehicle.
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TIP #9: THE TICKET WILL LINK TO YOU SOMEHOW

Parking citations are assigned first to the permit holder. If no permit is displayed, they are assigned to the vehicle’s registered owner. Permit holders are responsible for all tickets issued to their permit, regardless of vehicle ownership.
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TIP #10: PAY FOR YOUR FINES AND PERMITS

Any unpaid ticket charges will prevent you from purchasing a new parking permit and can prevent you from registering for classes, receiving diplomas, or obtaining official transcripts. Unpaid violations (5 or more) can lead to your vehicle being towed and impounded.
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FINAL TIP: IF YOU HAVE QUESTIONS OR NEED INFORMATION, CONTACT US.

Phone: (936) 294-1790, -1789, -1795, -2505      E-Mail: parktrans@shsu.edu
Fax: (936) 294-3417
After Hours Phone: (936)-294-1794      University Police
Physical Address: 2424 Sam Houston Avenue  Huntsville, Texas 77341
Mailing Address: PO Box 2329  Huntsville, Texas 77341
Website: www.shsu.edu/parking