

**College of Business Administration  
Sam Houston State University  
Hall of Honor Award**

The Hall of Honor Award is the highest recognition the College of Business Administration at Sam Houston State University can bestow. The Hall of Honor Award recognizes College of Business Administration alumni who have brought honor and distinction to the College through personal and professional achievement and through significant contributions to the business profession and/or to society.

During the initial two award years (2006-2007), the College of Business Administration may select up to twelve (12) Hall of Honor inductees; thereafter, the College may select not more than two (2) recipients per year.

***Selection Committee***

The Executive Committee of the College and the chair of the COBA Advisory Council shall serve as the Selection Committee, with the dean of the College as committee chair. Each department chair of the College shall also name one (1) tenured faculty member from his/her department to serve in an advisory capacity as a non-voting member of the Selection Committee. The Selection Committee retains the right to remove anyone from the Hall of Honor if, in the judgment of the Committee, membership would be embarrassing to the College.

***Selection Criteria and Process***

1. The honor pays tribute to those individuals who exemplify personal and professional achievements.
2. Recipients must be graduates of the College of Business Administration and grant permission for credit and background checks.
3. Recipients must attend the Hall of Honor Induction Ceremony. Posthumous awards may be presented. If an individual originally selected cannot attend the induction ceremony, his/her name shall remain in the pool of nominees for consideration for the following year.
4. Nominees will be judged according to their contributions to the business community, their personal and professional accomplishments, and civic contributions to society. Commitment to the advancement of the College and loyalty demonstrated to the College may also be considered.
5. Nominees must receive a unanimous vote from all voting members of the Selection Committee in order to be named to the Hall of Honor. Recommendations made by non-voting members will be given appropriate consideration by the Committee.

6. Current faculty members and administrators of Sam Houston State University, members of the Texas State University System Board of Regents, and members of the Texas Higher Education Coordinating Board are not eligible for this honor but may be considered after their active service to these entities.
7. All information relating to the selection of Hall of Honor inductees must be submitted to the College of Business Administration's Dean's Office. Nomination forms will be mailed by the College of Business Administration to alumni and other interested parties including administrators, faculty, and staff of Sam Houston State University, posted on the College website, and may be requested by contacting the Dean's Office at (936) 294-1254 or at Office of the Dean, Box 2056, Huntsville, Texas 77341-2056. To be considered for the current year, nominations must be received by March 31<sup>st</sup>. If a nominee is not selected in the year the nomination is first submitted, his/her name will remain active for consideration during the following two (2) years.
8. Biographical information and photos for each recipient must be received by the Office of the Dean of the College of Business Administration by a date set by the Selection Committee. This information may be used for press releases, programs and other media coverage as deemed appropriate.
9. A copy of all nominations will be shared with the Vice President for University Advancement for his/her review.
10. Recipients shall be notified by the dean of the College of Business Administration regarding their induction into the Hall of Honor. Should any party be unwilling or unable to accept the honor, the dean of the College may place his/her name into consideration for the following year.

### ***Method of Award***

1. A distinctive plaque will be presented to each Hall of Honor inductee during an annual ceremony of the College.
2. Each Hall of Honor inductee will be recognized with the installation of a commemorative plaque within the College.

3/2006