I. Call to order
Kristy Vienne called meeting to order for November 13, 2013

II. Roll call
Theresa Garvin presented a sign-in sheet for this meeting. Total members present: 32 voting and 1 non-voting.

III. Approval of minutes from last meeting
Theresa Garvin submitted the minutes from the October 9, 2013 meeting. Minutes were approved as read.

IV. Treasurers Report
Candace Prater submitted balances as follows: Operating Budget = $5,222.59, Friends of Staff Council = $1,817.47 and Professional Development Conference Operating Budget = $5,955.22

V. Open issues
a) Shirt Project – This issue has been tabled for now.
   b) Stephanie Fors has been reappointed to G-10 Committee.

VI. New business – Committee Reports
a) CAMPUS ISSUES: Doug Odom, spoke with John Corkill in Visitors Center concerning ADA access. They have maps available and are trying to stay up-to-date. There was a recommendation to install signs that would post directions, but do not know at whose expense. People have expressed they would like to see these more visible on our campus. UPD also informed Doug that these maps are available online.

b) NEWS & NETWORKING: Not present

c) NOMINATIONS & ELECTIONS: Not present

d) SPECIAL EVENTS: Lucrecia stated that the pictures from our Halloween Breakfast are posted on Facebook. Meggan announced the costume contest winners as follows:
   • Most Original – Teresa Vick
   • Most Spooktacular – David Deveau
   • Best Group – Financial Aid
   • Guessed Candy in Jar – Dawn Kaukonen
Melissa reminded everyone about the People & Pets Food Drive to be held December 4th, same day as the University Wide Christmas Open House, in the Mall Area outside LSC. Try to get as much collected from your office/department; whoever brings in the most will receive a breakfast basket.
e) SPOTLIGHT ON STAFF: Jaice announced Beverly Wiggins is our next awardee and we will meet in the Visitors Center on the 1st floor at 3:00, Dec 20th, to give her a gift basket.

f) STAFF DEVELOPMENT: Stephanie stated her committee is planning a “Did You Know” into the Professional Development Conference in March 2014. There will be a learning/luncheon presentation about leaders December 19th. She also thanked all those who brought candy for the booth she worked at “Scare on The Square” and especially Melissa Fadler who came to help.

g) PROFESSIONAL DEVELOPMENT CONFERENCE: Kristy stated a flyer has been designed and the “Save The Date” should be published soon. She is back to searching a keynote speaker because the original confirmed speaker fell thru.

VII. PRESENTATION:
Matt McDaniel, Assistant Director of Parking & Transportation, gave presentation on current issues and concerns dealing with parking. First issue was in reference to parking permits and trying to gauge better for demand. This year 13,000 permits have been sold with 7,800 spaces available. This is a ratio of 2 permits to 1 parking space. They have been looking into alternatives to parking and one would be more parking garages. The cost would be $10-$14 thousand per year for each space. Questions were brought up concerning park & ride or providing more shuttles between Huntsville and The Woodlands. Also, another would be to provide more public transit in Huntsville and Walker County.

Megan inquired as to what the permit we purchase cover. He stated this pays for surface and maintenance of lots/roads plus public safety. Sandra asked what are is the revenue on permits. Matt answered $1.3 to $1.5 million annually. Deanna asked why faculty/staff price of permits differ from students. Kaley inquired why tickets writers only work during class sessions.

Matt stated that his department is working with UPD and utilizing traffic studies to help improve parking and traffic issues. He stated that monthly reports are available. Also, he announced they are looking into license plate recognition versus hang tag permits. Another concern he had was the bike safety on campus which is being addressed. He welcome any feedback and said to send him any ideas we might have.

VIII. UPCOMING EVENTS/ANNOUNCEMENTS
Kristy announced our speaker next month would be Steve Shields, Director of Environmental Health Safety and Risk Management. Also she reminded about the next month meeting for Staff Council is December 11, 2013, which that same evening is our Christmas party with President Gibson and Faculty Senate.

IX. ADJOURNMENT
Doug motioned to adjourn meeting. Meggan 2nd.

Kristy Vienne adjourned the meeting at 2:30 pm.

Minutes submitted by: Theresa Garvin