

Texas Beginning Educator Support System

Goals

- To learn how student teachers and mentors can build productive mentoring relationships
- To recognize the various kinds of support that student teachers want and that mentors can provide

Qualities of an Effective Mentor: Reflection



- Think about a significant role model in your life and the qualities that make him/her special. Make a list.
- Reflect on the qualities that you believe you have as a mentor that make you special. Make a list.

Keys to Relationship Building

- Meet regularly.
- Maintain confidentiality.
- Participate in support team meetings.
- Attend professional development activities together.
- Provide professional assistance.

Ground Rules for Relationships

Agree on:

- Scheduled meeting times and places,
- 2. Best means of dialogue for questions as they arise, and
- 3. Preferred means/times of contact outside of the school day when the student teacher has questions.

Deposits and Withdrawals

List deposits into the relationship bank account:

List withdrawals from the relationship bank account:

1.

1.

2.

2

3.

3.

4.

4.

Student Teachers' Perceived Needs

- 1. Ideas about instruction
- 2. Personal and emotional support
- 3. Advice on locating and accessing materials and resources
- 4. Information on school and district procedures
- Additional techniques for management

Ideas about Instruction

- Have reflective discussions on planning, student work, and lessons taught.
- Provide guidance on ways to engage students in the content.

Team teaching.

Personal and Emotional Support

- Stress the need for life outside the classroom.
- Be available to listen.
- Recognize the student teacher as a near-future peer.
- Remind the student teacher that making mistakes is normal.
- Designate time for venting/sharing.

Locating and Accessing Materials/Resources

- Show the student teacher around the building.
- Provide information about special services available in the building.
- Provide textbook information, including teachers' manuals.
- Explain chain of command.
- Explain record-keeping procedures.
- Help develop efficient procedures.

Time Issues Reported by Student Teachers

- Catching up on paperwork
- Classroom cleanup
- Displaying student work
- Faculty and other meetings
- Finding instructional resources

- Grading papers
- Lesson planning
- Modifying lessons
- Preparing for parent conferences
- Record keeping
- Student routines and procedures
- Tutoring

Information on School and District Procedures

- Review school and district rules.
- Explain processes for accessing materials and resources.
- Review schedule for meetings.
- Describe special activities.
- Explain unwritten rules.

Additional Techniques for Management

- Discuss student attendance policies.
- Help with class seating and room arrangement.
- Provide guidance on organizing for first time teaching.
- Assist in organizing materials and establishing procedures.

Additional Techniques for Management (cont'd)

- Provide examples of letters to families/caregivers.
- Explain when to contact families/caregivers.
- Identify methods for documenting family/caregiver contact.
- Explain written progress report forms and procedures.

Additional Techniques for Management (cont'd)

- Share a few guidelines for expected behavior in the classroom.
- Provide ideas for positive reinforcement.
- Assist in setting goals and determining consequences.
- Help the student teacher identify when to write a referral or contact
 families/caregivers.

In Summary: Semester-long Support Guidelines

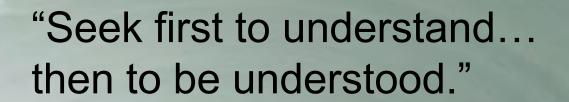
- Meet regularly throughout the week.
- Build a relationship of trust.
- Use this framework and the Student Teacher Handbook to guide discussions on teaching and learning.
- Assist the student teacher to focus on improving student learning.
- Assist the student teacher with the noninstructional responsibilities of a teacher-ofrecord.

The Ultimate Goal

Cooperating teachers can help student teachers be more successful, more quickly by helping them focus on improving student learning.



Profiling the Effective Cooperating-Student Teacher Relationship



St. Francis

3-2-1

Three things I learned

Two things I liked

One thing I'll do immediately