DATE: December 17, 2013

TO: Matthew Fuller
FROM: Sam Houston State University (SHSU) IRB

PROJECT TITLE: The Survey of Assessment Culture

PROTOCOL #: 2013-08-11722
SUBMISSION TYPE: AMENDMENT

ACTION: APPROVED
APPROVAL DATE: December 16, 2013
EXPIRATION DATE: December 16, 2014
REVIEW TYPE: EXPEDITED
REVIEW CATEGORY: 7

Thank you for your submission of your Amendment for this project. The Sam Houston State University (SHSU) IRB has APPROVED your submission. This approval is based on an appropriate risk/benefit ratio and a project design wherein the risks have been minimized. All research must be conducted in accordance with this approved submission.

This submission has received Expedited Review based on the applicable federal regulation.

Please remember that informed consent is a process beginning with a description of the project and insurance of participant understanding followed by a signed consent form. Informed consent must continue throughout the project via a dialogue between the researcher and research participant. Federal regulations require each participant receive a copy of the signed consent document.

Please note that any revision to previously approved materials must be approved by this committee prior to initiation. Please use the appropriate revision forms for this procedure which are found on the Application Page to the SHSU IRB website.

All UNANTICIPATED PROBLEMS involving risks to subjects or others and SERIOUS and UNEXPECTED adverse events must be reported promptly to this office. Please use the appropriate reporting forms for this procedure. All Department of Health and Human Services and sponsor reporting requirements should also be followed.

All NON-COMPLIANCE issues or COMPLAINTS regarding this project must be reported promptly to this office.

This letter has been electronically signed in accordance with all applicable regulations, and a copy is retained within Sam Houston State University IRB’s records.
This project has been determined to be a Minimal Risk project. Based on the risks, this project requires continuing review by this committee on an annual basis. Please use the appropriate forms for this procedure. **Your documentation for continuing review must be received with sufficient time for review and continued approval before the expiration date of December 16, 2014.** When you have completed the project, a Final Report must be submitted to ORSP in order to close the project file.

Please note that all research records must be retained for a minimum of three years after the completion of the project.

If you have any questions, please contact the IRB Office at 936-294-4875 or irb@shsu.edu. Please include your project title and protocol number in all correspondence with this committee.

Sincerely,

Donna Desforges  
IRB Chair, PHSC  
PHSC-IRB