

# VETERANS RESOURCE CENTER STUDENT RESPONSIBILITY FORM (REQUIRED)

**Semester Requested** \_\_\_\_\_

Chapter 33, Chapter 30, Chapter 31, Chapter 35, Chapter 1606, Chapter 1607 and Fry Scholarship

Last Name \_\_\_\_\_, First Name \_\_\_\_\_ Student

SAM ID \_\_\_\_\_

Telephone: \_\_\_\_\_

**Student must read, initial each line, and sign the bottom of this form in order to receive GI Bill benefits.**

\_\_\_\_ 1. My selected Sam Houston degree plan is: \_\_\_\_\_ \* Only one (1) degree plan per semester is allowed. I understand I am required to enroll in classes that fit my selected degree plan and that the GI Bill **will not be approved** for any classes that do not fulfill my degree plan requirements.

\_\_\_\_ 2. I will email/mail/fax/drop off my registration to the SHSU-Veterans Resource Center at veterans@shsu.edu each and **every semester** to report my registration, drop, or add of any classes.

\_\_\_\_ 3. I am aware that I am responsible for payment of any tuition charges not covered by my GI Bill. I must make payment by the designated date or I may be dropped from my classes.

\_\_\_\_ 4. I am responsible for providing an **official transcript** from **all** schools I have attended (regardless of accreditation) *and* my military transcript **before** my certification will be processed.

\_\_\_\_ 5. I am aware that transferred classes that fulfill a requirement on my Sam Houston State University degree plan may result in a course not being certified. Therefore, I would be responsible for tuition & fees for that course.

\_\_\_\_ 6. I am aware Sam Houston State University accepts transferred credits for classes passed with a 'D' or better for some degree plans.

\_\_\_\_ 7. I am aware that VA regulations do not allow any developmental course taken in an online/hybrid/distance learning format to be certified.

\_\_\_\_ 8. I am aware that the post 9/11 GI Bill calculates "rate of pursuit" by dividing the number of certified hours being pursued by the number of credit hours considered to be full-time; the resulting percentage is my rate of pursuit. The post 9/11 GI Bill housing allowance is paid if rate of pursuit is more than 50%.

\_\_\_\_ 9. I understand that if there is a course(s) that I am registered for that does not fit within my declared Major/Degree Plan, it is my responsibility to produce documentation that proves that it is allowed or I will not be certified for that course(s).

\_\_\_\_ 10. I understand if I am using **Chapter 33 Post 9/11** benefit that a credit is placed on my account. I will be responsible for any tuition and fees that my VA benefit does not cover. I can always check my entitlement through Ebenefits or check my letters from the VA.

### **STANDARD OF PROGRESS**

\_\_\_\_ 11. I understand that if I am placed on academic suspension by my school for any reason that this could result in the loss of my GI Bill benefits and the Veterans Administration could recoup all benefits from the entire semester. I am aware that I will not be certified for any courses while on academic suspension.

\_\_\_\_ 12. I understand that once certified, if I change my schedule I am required to turn in a new schedule. Failure to do so will result in forfeiture of benefit.

**I have read and understand my responsibilities. I can find a copy of the student GI Bill Handbook online at <http://www.benefits.va.gov/gibill/>. I am responsible for knowing guidelines and regulations in the handbook and on this form.**

Signature \_\_\_\_\_

Date \_\_\_\_\_