Staff Council Meeting
Minutes – April 11, 2012

I.  Call to Order
The meeting was called to order by Wally Barnes, Staff Council Chair, at 1:35 p.m.

II.  Approval of Minutes
Minutes from March 2012 were approved as presented.

III.  Treasurer’s Report
Bonnie Ponce provided the report on the two Staff Council accounts by email and was presented by Mandy Carrell.
A.  Friends of Staff Council (account 211018-100000-80) has a balance of $1,133.40.
B.  Operating Budget (account 140100-100004-60) has a balance of $2,496.47.
   •  Special Events Total: $1,956.46
     o  Events - $1,793.77
     o  Spotlight on Staff - $162.69
   •  Staff Development: $0
   •  Campus Enhancement: $225
   •  Communication and Administration: $409.01

IV.  Chair’s Report
A.  Staff Excellence Awards
   •  Addressed mass emails soliciting people to nominate others for the Staff Excellence Award.
   •  Julie Schwab had someone ask her about adding an award for non-exempt employees.
B.  Rita Caso discussed the Great Colleges to Work For Survey
   •  Because the response rate has been so low this year, the survey has been extended.
   •  To date, there has been only a 26% response rate.

V.  Committee Reports
A.  Administrative Issues
   1.  Amanda emailed Staff Council with four proposed amendments to the Staff Council by-laws.
      •  Amendment 1: “Mid-term elections” was unanimously approved.
      •  Amendment 2: “By-law amendments by email”. After much discussion, it was decided that the by-law amendments by email, will be reworded and presented at the next Staff Council meeting in May.
      •  Amendment 3: “Removing a member with excessive absences” was approved with changes. Changes were to change unexcused and excused absences to just absences. Also changed “various committee chairs” to “standing committee chairs”. Deletion of examples of excused vs. unexcused absences was also removed.
      •  Amendment 4: “Extended term for past chair” will be reworded to show the past chair in an advisory capacity. The reworded amendment will presented at the next Staff Council meeting in May.
   2.  Amanda was asked to get feedback from Staff Council on thoughts about having 4 energy conservation days during the summer. Employees would be allowed to use flex time or vacation time. The problem of summer camps and orientation was discussed. It was suggested that the conservation days be in conjunction with faculty and student holidays instead. Employees would still be given the choice of using flex time or vacation time, but the university would be closed completely on those days.
B. Campus Enhancement - John reported that various crosswalks are being repainted. It was suggested that a crosswalk at the “Exit Only” opening of the Estill Building Parking Lot be striped as well. John will meet with David Kapalko to further discuss crosswalks.
C. Communications – Thomas was out of town at a conference and no report was given.
D. Special Events – Julie reported the following.
   • The Luau will be April 27th at the PAC.
   • The Ice Cream Social will be Friday, July 13th from 1:30-3:00pm.
E. Staff Development – Kristy reported the following.
   • The Time Management event was a great success.
   • Professional Development Conference date has been set for Tuesday, March 12, 2013.

VI. New Business
A. Upcoming Staff Council elections will be completely electronic.
   • Ballot preparation will be the week of May 7th.
   • Results will be reported the 1st week of June.

VII. Upcoming Events
A. Stephanie encouraged participation at the Breakfast with IT.

VIII. Adjournment
The meeting was adjourned at 2:35 pm.

Minutes prepared and submitted by:
Mandy Carrell