I. Call to Order
The meeting was called to order by Wally Barnes, Staff Council Chair, at 1:35 p.m.

II. Minutes of August 10, 2011
Lori Proctor moved to accept the August 2011 minutes; Julie Schwab seconded the motion; minutes were approved as presented.

III. Treasurer’s Report
Bonnie Ponce provided the report on the two Staff Council accounts.
A. Operating Budget (account 140100-100004-60) has a balance of $5,225.
B. Friends of Staff Council (account 211018-100000-80) has a balance of $708.40

IV. Chair’s Report
A. Wally Barnes requested the announcement of Committee Chairs.
   - Special Events – Denise Holcomb and Julie Schwab will share chair responsibilities for their committee.
   - Campus Enhancement – Justin Kinslow
   - Administrative Issues – Amanda Withers
   - Communications – Thomas Sosebee
   - Staff Development – Kristy Vienne
B. Wally Barnes discussed highlights from the surveys.
   - Survey results will be posted to the Staff Council folder on the T:drive.
   - Staff Development needs to do more things to encourage involvement.
   - Spotlight on Staff needs more member involvement.
   - Communications – it’s difficult to find items pertaining to Staff Council. Possibly more newsletters.
     - Sheila Cannon suggested creating a Facebook page for Staff Council.
     - Lori Proctor noted that if the Communications Committee pursues that route, it will need to go through Steven Keating in the Marketing department.
C. Sherry Henke asked for procedures when a committee brings ideas to the board in order to get tasks accomplished in a more timely manner.
D. Wally Barnes opened the topic of phone book/directory in printed format for discussion.
   - Suggestions were made to have a printable version if the administrators do not want to print a hard copy for everyone. Maybe in a pdf format where individuals could print it for themselves.
   - Gayle Bullard pointed out that computers are not always easily accessible for finding a directory online.
   - Kristy Vienne suggested a version where it lists people by name, but also by department for cross referencing purposes.
   - Stephanie Brim noted that it is currently available to view individuals and/or departments online.
   - It was suggested to include tips in the Staff Council Newsletter on using the online directory.
   - Due to time restrictions, it was decided that a poll would be sent out via email, to get Staff Council members thoughts on what the Executive Board should take to the President regarding this matter.
E. Staff Council has been asked to find committee members for appointments to the Intercultural Awareness and Parking & Transportation Committees.
   • It was requested that members email their nominations to Wally. They do not have to be Staff Council members.
   • Weslie Gray and Gayle Bullard volunteered for the Parking & Transportation Committee.

V. Events
   A. Julie Schwab suggested April 27, 2012 for the “big” Staff Council social to be held in the LSC Ballroom. It would include a luau theme.
   B. Norma Vasquez encouraged everyone to attend the “Breakfast at the Desk” on September 20, at 7:30 a.m.
   C. Vicki Barrilleaux notified Staff Council that the McNair Scholars Program and Promo World are selling t-shirts to help raise funds for Renae Rowe of FYE who is currently battling liver cancer. The proceeds are to help raise funds for the Rowe family. Vicki will send an email with more specific information.

VI. Adjournment
   The meeting was adjourned to the Staff Council Earth Day tree for a photo by Brian Blalock at 2:25 p.m.

Minutes prepared and submitted by:
Mandy Carrell