Cost of Attendance Adjustment Request
Computer Purchase

Submit completed request and documentation to:
Financial Aid & Scholarships Office
Box 2328
Huntsville, TX 77341-2328
936.294.1774 Office
936.294.3668 Fax

Student Name (blue or black ink only) ___________________________ SAM ID ___________________________

Cell or local phone ____________________________________________

Please enter the semester/year for which an adjustment is being requested __________________________

The cost of a computer is considered an educational expense; a one-time Cost of Attendance (COA) adjustment can be assessed for a computer purchase.

• The purchase must occur within the academic year or within 30 days of the beginning of the semester.
• Acceptable expenses are a computer or laptop, a printer and printer cable.
• Receipts or order confirmation forms must be submitted for an adjustment to be considered.
• An increase in the Cost of Attendance (COA) due to a purchase of a computer may result in an increase in loan eligibility. Loan eligibility is limited to the annual and lifetime limits of the loan programs. Students who have taken advantage of the full annual loan amounts may not be eligible for additional funding.

The maximum COA increase due to the purchase of a computer is $1,500 unless majoring in a Visual Art.

Visual Art majors (Computer Animation, Photography, Graphic Design or Studio Art) - The maximum COA increase for a purchase through the Art Department’s Apple Initiative or similarly specified purchase is $3200. Estimates from Apple and Adobe can be used to determine eligibility of a COA adjustment and award revision. Receipts or an Apple order confirmation form may be required to finalize an award revision.

Note: Declared majors will be verified before processing a COA increase.

Complete the following:

Field of study (major): _____________________________________________________________________

Visual Arts majors: Apple laptop and Adobe estimates attached: Yes ________ No ________

Majors other than Visual Arts:
Proof of Purchase - receipts or order confirmation attached: Yes ________ No ________

_______________________________________________________     _______________________________________
Student Signature                  Date

Financial Aid Use Only:
_____________________________________________________________________________________
_____________________________________________________________________________________

Signature: ___________________________ Date: ___________________________

(Circle: Director, Asst Director, Financial Aid Counselor)

RRAAREQ Code: CACP

Revised 11/04/2014