

***Staff Council Meeting***  
***Sam Houston State University***  
***Minutes February 10, 2016***

**I. Call to order**

Chris Arcos called meeting to order.

**II. Roll – Call and Minutes**

Chris Arcos submitted minutes from January 2016. A motion to approve the minutes was made by Kalyn Cavazos and Laci Le Norman seconded the motion.

Kari Zella circulated the sign-in sheet for all present members to acknowledge attendance.

**III. Treasurers Report**

Rhonda Reddoch submitted balances as follows:

E-Board: \$725.00

Friends of Staff Council: \$1,910.47

Professional Development: \$1,771.31

Staff Development: \$375.00

Spotlight on Staff: \$34.54

Special Events:\$1,032.79

**IV. Old Business**

- Sub-Committee Bylaws Amendment: moved to the next Staff Council meeting due to time limitations.

**V. New Business**

- **Parking & Transportation Updates:** Matt McDaniel provided information on the current parking conditions and upcoming changes to parking beginning fall 2016. The items discussed were as follows:
  - The dilemma to meet the growth of the university with the current budget constraints. This is challenge many areas of campus are also experiencing (i.e. Residence Life).
  - The current fees paid for parking are primarily allocated to operating expenses and very little, if any that remains, is used for reserves.
  - Current parking structures will be reviewed for efficiency (i.e. spaces for compact cars, motorcycles, larger vehicles)
  - When the current parking garage was built the cost was \$3 million. To build a similar structure today would cost \$10 million. They would need to double their current income to meet that expense.
  - We are moving to a license plate technology. This will allow for purchasing all temporary parking tickets through an app as well as provide a system with more current information. The handhelds currently being used are offline and do not have the most up to date temporary permits.
    - Visitors will pay for parking if the department does not cover the cost

- The university is working with the city to make some streets on campus one way. This will allow for angled parking and most likely be managed by the city. There has been discussions of this being metered parking.
- There will be a new permit selection process for the fall. You will begin with choosing either East or West side of campus and then you will select a zone 1, 2, or 3.
  - Garage parking (\$800)
  - Inner reserved parking (\$486)
  - Zone 1 – inner campus general parking (\$216)
  - Zone 2 – perimeter parking (\$180)
  - Resident parking (\$180)
  - Zone 3 – satellite parking (\$75)

*Matt will return later this year to preview this system.*

- **National Colon Cancer Awareness presentation:** Vicki Barrilleaux presented on *Dress in Blue Day*. March is national Colon Cancer Awareness month and Ms. Vicki is a 13 year colon cancer survivor. Vicki shared the importance of early detection and that it is no longer considered an “old persons” cancer and is very treatable & beatable cancer. An informational flyer was emailed to Staff Council members on March 2<sup>nd</sup> regarding participation in the *Dress in Blue Day*.
- **Storage Cabinet:** Staff Council needs to purchase a storage cabinet that can be locked to store supplies. We currently have supplies scattered in various offices around campus and it has become difficult to keep up with all Staff Council supplies and members come and go each year. The storage unit will be housed in ABI.

## • VI. Committee Reports

- a) **CAMPUS ISSUES:** Chris Arcos – The final campus round table on Campus Carry took place on January 26<sup>th</sup>. The updated policy and procedures will go into effect in August. David Yebra is working to create short videos for the campus community on this topic to ensure everyone is as prepared as possible.
- b) **NEWS & NETWORKING:** Lucrecia Chandler – No new information to report.
- c) **STAFF DEVELOPMENT:** Melissa Fadler – an email will soon be sent out regarding the upcoming roundtable that will take place March 1<sup>st</sup>. The topic for this roundtable will be – the state of Diversity in Higher Ed. Dr. Ricardo Montelongo will present prior to the guided roundtable discussions. You must registered to attend the roundtable through Talent Management.
- d) **SPOTLIGHT ON STAFF:** Megan gave an update on the campus Kudos and Thanks program. The Kudos & Thanks committee will begin sharing their nominations with the Spotlight on Staff committee in an effort for the committee to select and highlight staff members that have been recognized as being outstanding through a nomination. Spotlight on Staff is currently selected at random. Staff Council members are encouraged to utilize the Kudos & Thanks program to nominate outstanding staff members. Online nominations are also accepted through the Kudos & Thanks page.
- e) **SPECIAL EVENTS:** Rachel Somers – No new information to report.

f) PROFESSIONAL DEVELOPMENT – Melissa Asbury – A Facebook event has been set up on the Staff Council Facebook page. Please share that event if you use Facebook.

g) NOMINATIONS & ELECTIONS: Dana Bible – No new information to report.

## **VII. Upcoming/ Future Events**

**Professional Development Conference**, Tuesday, March 8<sup>th</sup>. Please be sure to attend the sessions you have registered for.

## **VII. Adjournment**

No March meeting due to PDC on March 8<sup>th</sup>.

Next meeting will be April 13 from 1:30-2:30 in LSC 304. Melissa Fadler motioned to close the meeting and Kalyn Cavazos, seconded that motion. Meeting was adjourned.

Minutes submitted by: Kari Zella