Staff Council Meeting
Minutes – May 9, 2012

I. Call to Order
The meeting was called to order by Wally Barnes, Staff Council Chair, at 1:30 p.m.

II. Approval of Minutes
Minutes from April 2012 were approved with the change of Wally Barnes’ title.

III. Treasurer’s Report
Bonnie Ponce provided the report on the two Staff Council accounts.
A. Friends of Staff Council (account 211018-100000-80) has a balance of $1,203.40.
B. Operating Budget (account 140100-100004-60) has a balance of $1,482.19.
   • Remaining Expenses
     o Ice Cream Social
     o Refreshments for August meeting.

IV. Vice President for Finance & Operations Presentation
Mr. Al Hooten made a presentation reviewing the proposed tuition and fees rates for Spring 2013 and Fall 2014.

V. Chair’s Report
A. Elections Committee Update
   • Julie Schwab reported that the nominations for Staff Council closed on Friday.
   • After phone calls to nominees are completed to confirm they are willing to serve on Staff Council if elected, the elections will then open. Probably sometime next week.
B. Consideration of by-law amendments
   • Discussed the proposed changes to Appendix A regarding Article III, Membership, Section 2, Staff Council Representation per division.
   • There was not a majority of members present to vote on the amendments, so they will be discussed at our next monthly meeting.

VI. Committee Reports
A. Administrative Issues – Nothing to report.
B. Campus Enhancement - John reported that various crosswalks are being repainted.
C. Communications – Thomas requested pictures from the Luau to post on Facebook.
D. Special Events – Julie reported the following.
   • The Luau went great.
   • The Ice Cream Social will be Friday, July 13th from 1:30-3:00pm.
   • Need to pick a recipient for the June Spotlight on Staff.
E. Staff Development - Feedback for Leadercast was given.
   • It was not clear on exactly where to go. Better signage needed.
   • Lots of positive feedback.
   • Next year’s Leadercast has been set for May 10, 2013, which happens to fall on the same day as commencement.

VII. New Business
A. Stephanie Fors discussed possible restructuring of committees.
   • Possibly add a committee for the Staff Development Conference.
   • Have each of the other committees help with different tasks needed for a successful conference.
   • Proposed that the Treasurer be included in the conference committee.
• Maybe have a small Spotlight on Staff Committee separate from the Special Events Committee.

B. Feedback on the proposed Employee Handbook
• Members wanted to know how the Handbook will be delivered since there are only links and not actual directories listed throughout the book.
• Multiple suggestions were made and Wally will combine them and take them back to Mr. Hammonds. For members who want to email their suggestions to him, he asked they be received by next Friday.

C. Bonnie presented quotes for a possible t-shirt order to be purchased with the remaining 2011-2012 funds. T-shirts were only a suggestion, but ideas were encouraged. It was decided that Staff Council members will bring possible ideas to the next monthly meeting.

VIII. Upcoming Events
A. Norma encouraged participation in the next Windows 7 Town Hall on Friday, May 11th.

VIII. Adjournment
The meeting was adjourned at 2:30 pm.

Minutes prepared and submitted by:
Mandy Carrell