

COBA LEADERSHIP TEAM MEETING MINUTES

Friday, March 30, 2012

Present: Roger Abshire, Leroy Ashorn, Doug Berg, Ed Blackburne, Gloria Buchanan, Kurt Jesswein, Mitchell Muehsam and Valerie Muehsam.

1. Approval of Minutes from February 10, 2012. The minutes were modified and approved.
2. AoL.
 - a. Assessment Conference. Jeremy Bellah, Doug Berg, Kurt Jesswein, Bill Brewer, Steve Nenner, and Troy Quast attended the AACSB Assessment Conference in Houston in March.
 - b. Master Syllabi. Dr. Berg and a few faculty volunteers are working on standardized syllabi to include common goals and objectives.
3. IDEA Distribution. IDEA evaluations forms may be administered to the students no earlier than Monday, April 23, 2012 and must be returned to the Institutional Research office by Monday, May 7, 2012. The individual departments will set a deadline for returning the forms to the departmental offices.
4. Summer Retreat Preparation. At the summer retreat, the Leadership Team will look at this upcoming fall and next fall in regards to tying the budget to the strategic plan. At the next meeting, the Leadership Team will need to let the Dean know what dates they are available for the summer retreat.
5. AACSB Blue Ribbon Committee (BRC).
 - a. Review Mission Statement. Before the end of the spring semester, a faculty committee will be created to come up with a proposal for a new mission statement. The Leadership Team will give them clear guidelines on what is needed in a mission statement. The mission statement should reflect what our image is. This committee report will be due before the end of the fall semester.
 - b. Professional Engagement. Accounting faculty within an AACSB accredited accounting program are expected to be professionally engaged in the accounting profession. More information on expectations for professional engagement for all faculty should be available following the annual AACSB International meeting at the end of April.
6. DLF Funds. In the past, the distribution of DLF funds was 50 percent to DELTA and 50 percent to Academic Affairs. From this point forward, the fees will be distributed 35 percent to DELTA and 65 percent to Academic Affairs.
 - a. Graders. The Dean asked the chairs to determine if they will need graders for the summer.
 - b. Summer Research Grants. Troy Quast received a \$5,000 summer research grant. He will be automatically awarded a \$3,000 COBA research grant.
 - c. Suggestions. The Dean asked the Leadership Team if they should award six \$8,000 grants and one \$3,000 grant (Quast) this year.

7. Miscellaneous Items.

- a. Dr. Berg distributed a proposed definition for critical thinking and problem solving.