Staff Council Meeting  
Sam Houston State University  
Minutes August 13, 2014

I. Call to order  
Jesse Bernal called meeting to order for August 13, 2014 meeting of Staff Council.

II. Roll Call  
Theresa Garvin presented a sign-in sheet for current members - total members present - 29 voting and 1 non-voting. Quorum was met for voting.

Approval of minutes from last meeting  
Theresa Garvin submitted the minutes from the July 2014. Minutes were approved as read.

III. Treasurers Report  
Candy Prater submitted balances as follows:  
Operating Budget = $273.40  
Friends of Staff Council = $2,412.47  
Professional Development Conference Operating Budget = $29.39

Need to purchase: Candy reported that we need to purchase thank you cards, Spot on Staff gifts, and presenter gifts for PDC keynote speakers. Rebecca Lewis motioned that we purchase these items – second by Chrissy Wieghat. Motion was approved.

IV. Chairs Report  
Jesse announced that he and Kristy had reviewed the Committee Preferences and presented a sheet with each member’s assignment. At the end of this business meeting, each committee will meet with their chair to start discussions for the new year.

Elections: Jesse presented a slate of persons who expressed interest for officer positions. Chair-Elect presented on ballot is Chris Arcos. Jesse opened the floor for nominations, which none were presented. A motion to elect Chris Arcos for Chair-Elect was given and seconded. Chris Arcos was voted into Chair-Elect position. Next positon on slate included Theresa Garvin for Secretary. Jesse opened floor for nominations, which none were presented. A motion to elect Theresa Garvin for Secretary made and seconded. Theresa Garvin was voted as Secretary. The position of Treasurer on slate included Candace Prater. Jesse opened the floor for nominations, which none were presented. A motion to elect Candace Prater for Treasurer was made and seconded. Candy Prater was voted as Secretary.

Kristy Vienne announced the next “Run @ Work Day” on September 19, 2014. Rebecca, Amanda and Lisa Clarkson will be helping Kristy with set-up and planning. Melissa Asbury will help work on the mass email. This will be in the REC Sports Lobby from 6:30 am to 6:00 pm. You can walk, run us elliptical, row and/or lift weights. Check in will be will in the lobby and when your completed pledge card is turned in, the 1st 150 will received a “Run @ Work Day” t-shirt. An organized run will be held that morning and an email will be released with details and how to sign up. Anyone who would like to work the run or expo and sign up to assist. Lisa will have recycled bags and water for handing out and you can work either 30 minute or 1 hour shifts.
Jesse Bernal announced our luncheon with President Hoyt on September 22nd and to be looking for email from her office.

V. New business – Committee Reports

   a) CAMPUS ISSUES: Nothing to report.
   b) NEWS & NETWORKING: Nothing to report.
   c) NOMINATIONS & ELECTIONS: Nothing to report.
   d) SPECIAL EVENTS: Melissa Asbury announced the Spooktacular Breakfast will be on October 31, 2014 from 8 to 10 am.
   e) SPOTLIGHT ON STAFF: Nothing to report.
   f) STAFF DEVELOPMENT: Nothing to report.
   g) PROFESSIONAL DEVELOPMENT CONFERENCE: Next year’s date is March 10, 2015. First committee meeting is scheduled for September 18, 2014 10:00 to 11:00 am LSC #319.

VIII. UPCOMING EVENTS/ANNOUNCEMENTS

   The annual Christmas Party with President Hoyt will be in Austin Hall-details to follow.

   Next meeting will be September 10, 2014 – LSC #304. Theresa will send out calendar invites that will include minutes and agenda.

IX. ADJOURNMENT

   Meeting was adjourned.

   Minutes submitted by: Theresa Garvin