ERP Planning Group Minutes

Date: August 12, 2015

Attendees:
Present: Jacob, Chuck, Dave, Karyl, Somer, Mark, Donna, Scot, Renee’, Rose, Heather, Jaimie, Aaron, Matt
Absent: Mary, Rico, Leah, Ruth

Agenda:

1. Welcome & Good things (All)
   A. Registration
   B. Orientation for 30 new faculty

2. Needs (All)
   N/A

3. Upcoming Activities
   A. Current Events
      i. Groovy/Grails training for IT programming staff - foundation for Banner XE
      ii. Disbursement testing
      iii. Wells Fargo Bank Testing
      iv. Chase Paymnetech conversion
      v. Campus Labs is taking the place of OATdb. The program is being set up with one year of data. FY16 entries, which usually opens on 9/1, will be delayed so that training can occur. Communications for the training will go out shortly.

   B. Upcoming Professional Development

<table>
<thead>
<tr>
<th>Conference/Event</th>
<th>Dates</th>
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<tr>
<td>EDUCAUSE Annual Conference –Indianapolis, IN</td>
<td>October 27-30, 2015</td>
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<td>CoHEsion Summit - Charleston, SC</td>
<td>November 2-5, 2015</td>
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<td>TACRAO 2015 – Houston, TX</td>
<td>November 8-11, 2015</td>
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<td>Ellucian Live – Denver, CO</td>
<td>April 17-20, 2016</td>
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4. Legacy Decommission update (Chuck)
   Chuck Mize stated that there are now 263 programs not hidden (see attachment) that remain. The next step is to assign the programs to an ERP Business Analyst to find solutions to those programs/data that are still needed/used. It is still anticipated for Sam Menu not to be available beginning January 1; however, the programs/data will.

5. Upcoming New Projects for Fall
   A. SciQuest expansion – two modules
   B. Parking Management – replacing T2, going through the RFP process
   C. EAB SSC Campus (Grades First)
   D. EAB Academic Performance Solutions
E. Banner XE

6. **Banner XE updates**
   A. Grade Entry & Student and Advisor Profiles (Jacob)
      i. Positive feedback has been received from the two (2) pilot groups that have tested these modules. Minor issues are being resolved as they arise, such as ADA viewing. These modules will be offered side-by-side again for Fall 2015 and Teresa Ringo will be sending correspondence out on this.
   B. Attendance Tracking demo and update (Matt)
      i. Matt demonstrated the attendance tracking module which should be available in early Fall 2015.
   C. Employee Profile (Matt)
      i. Matt demonstrated the employee profile module; however, this is still in development. The data in these modules are for viewing only.
   D. Payroll Development Partner Group (Karyl)
      i. Karyl stated that Jacob and her are in a group of 16 schools (~75 people) to help develop web time and leave entry modules. They are in their third week.
   E. Banner 9.3 Registration Beta
      i. Jacob stated that SHSU has to upgrade to Student 8.8 to be a part of this beta group, which they are in the process of doing with the Registrar’s Office.
   F. Beta Testing for Modules
      i. Jacob discussed that if anyone would like to be in a beta group for Banner XE modules to let him know.
      ii. Mark explained that TCC’s programming team is partnering with Ellucian. This participation can drive the future direction of Ellucian.

7. **Next Meeting**
   A. Date: Wednesday, September 9, 2015
   B. Topics
      i. Project plan update (Rico)
      ii. Legacy Decommission update (Chuck)
      iii. Banner XE Updates
      iv. Distributed Access: Reporting update
      v. EAB (Mary/Somer)

8. **Needs Revisited**
   N/A

9. **Adjourn (Jacob)**

**Attachments:**
1. Legacy Program Decommissioning Project Update