SAM HOUSTON STATE UNIVERSITY
PGA GOLF MANAGEMENT
INTERNSHIP #4 – REQUIRED ACTIVITIES

FOOD AND BEVERAGE CONTROL
☐ Activity 1: Benefits of the Food and Beverage Operation
☐ Activity 2: Coordination of Food and Beverage Operations with the Golf Operation
☐ Activity 3: Customer Service and the Food and Beverage Operation
☐ Activity 4: Estimating Food Costs
☐ Activity 5: Developing a Labor Pro Forma
☐ Activity 6: Receiving and Storage

PLAYER DEVELOPMENT PROGRAMS AND TEACHING BUSINESS
☐ Activity 1: Design and Implement a Player Development Program

HUMAN RESOURCES MANAGEMENT AND SUPERVISING AND DELEGATING
☐ Activity 1: Job Descriptions and Interviews
☐ Activity 2: Hiring Staff at Your Facility
☐ Activity 3: Training to Create a Welcoming Environment
☐ Activity 4: Diagnosing a Performance Problem
☐ Activity 5: Conducting a Joint Problem Solving Discussion
☐ Activity 6: Designing a Motivating Assignment
☐ Activity 7: Delegating an Assignment
☐ Activity 8: Performance Standards and Evaluations

CAREER ENHANCEMENT
☐ Activity 1: Identifying a Position for Career Enhancement
☐ Activity 2: Creating a Resume and Cover Letter
☐ Activity 3: Conducting an Informational Interview
☐ Activity 4: Identifying the Next Steps for Professional Development

ADVANCED TEACHING AND GOLF CLUB FITTING
☐ Activity 1: Plan and Conduct a Five Lesson Series with an Advanced Golfer
☐ Activity 2: Conduct a Fitness Evaluation and Recommend Fitness Training
☐ Activity 3: Conduct a Club Fitting