

**APPLICATION FOR ASSISTANTSHIP - HISTORY DEPARTMENT
SAM HOUSTON STATE UNIVERSITY**

Date _____

Deadlines: April 1 for Fall; October 15 for Spring

Application for position as Graduate Assistant starting in _____

Name in Full _____

Home Address _____

Phone _____

Email _____

EDUCATIONAL BACKGROUND

Include secondary school and complete record. If work is in progress toward a degree, indicate degree sought and anticipated date of conferral. Mark anticipated date with an asterisk (*).

Dates Attended	Institution/Location	Major/Minor	Degree	Year
		Major: Minor:		
		Major: Minor:		
		Major: Minor:		
		Major: Minor:		

This application should be submitted via email to Dr. Jeffrey L. Littlejohn, Director of Graduate Studies, at littlejohn@shsu.edu. In addition, the applicant should ensure that the following materials are on file in the History Department.

1. Complete transcripts of all previous college work.
2. One letter of reference from each of three persons (note information given later regarding references).
3. Score for Graduate Record Examination.

Scholastic and extracurricular honors in secondary and undergraduate schools:

MEMBERSHIPS

List memberships in (a) learned societies, (b) professional organizations, (c) technical societies, and (d) student organizations.

EXPERIENCE

List experience chronologically. Include part-time as well as full-time employment.

Dates	Name and location of institution or firm	Title, rank, department, or position

REFERENCES

List three people whom you are requesting to send personal references. Applicant must contact prospective references and ask them to mail their letter directly to the Graduate Director of the department to which you are applying. Two references should be from teachers you have had in your major field of study.

Name	Address	Position

PLAN OF STUDY

Indicate the type of degree you plan to earn and give a brief description of major training objectives. If you plan to earn a degree requiring the thesis, briefly outline the type of research you would do.