ERP Planning Group Minutes

Date: June 10, 2015

Attendees: Jacob, Chuck, Rico, Leah, Cynthia, Ruth, Karyl, Mary, Somer
Absent: Jaimie, Heather, Mark, Donna, Scot, Aaron, Matt, Renee’, Rose

Agenda:

1. Welcome (Jacob)

2. Good things (All)

3. Needs (All)
   - BearkatBuy Update (Renee Starns/Aaron LeMay)
   - HR/Payroll – Need Position Control 8.11.1

4. Upcoming Activities (Jacob)

5. Upcoming Professional Development (Jacob)

<table>
<thead>
<tr>
<th>Training</th>
<th>Date</th>
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<tbody>
<tr>
<td>SPEEDE/EDI</td>
<td>June 12, 2015</td>
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<tr>
<td>AACRAO Technology and Transfer Conference</td>
<td>July 12-14</td>
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<td>EAB SSC Campus Demos (Insight + GradesFirst)</td>
<td>Aug 10ish</td>
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<td>AACRAO Essentials of Strategic Enrollment Management</td>
<td>Sep 8 – Oct 3</td>
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<td><a href="http://www.aacrao.org/professional-development/online-courses/essentials-of-strategic-enrollment-management-online">http://www.aacrao.org/professional-development/online-courses/essentials-of-strategic-enrollment-management-online</a></td>
<td>Online</td>
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<td>AACRAO Registrar 101</td>
<td>Sep 21 – Oct 17</td>
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<td>Gartner Symposium</td>
<td>October 4-8</td>
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<td>Educause 2015</td>
<td>October 27-30</td>
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<td><a href="http://www.educause.edu/annual-conference">http://www.educause.edu/annual-conference</a></td>
<td>Indianapolis</td>
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<td>TACRAO Annual Meeting</td>
<td>Nov 8-11</td>
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<td>Houston</td>
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<td>Gartner BI and Analytics Summit</td>
<td>March 14-16</td>
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<td>Ellucian Live 2016</td>
<td>April 17-20, 2016</td>
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<td>Denver CO</td>
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6. Project Timeline & Planning Group Updates (Rico and Jacob)
   • An updated Project Timeline was distributed by Rico.
   • It was noted that a few projects that may need to move up in the timeline (see below), which may mean that we need to decrease the priority of other projects so that these can be completed. It is still working with vendors and clients to understand the time requirements to know the project schedule impacts.
     o Replace T2 with NuPark, Parkeon, and ParkMobile (Matt McDaniel)
     o EAB Academic Performance Solutions (Somer Franklin)
     o EAB GradesFirst (Mary Robbins)
   • Process Group update
     o Meetings complete except for UA, SS, and Athletics
       ▪ Requesting to meet with these as separate process groups, but without representation on the ERP Planning Group until a need arises.

7. Banner XE Update (Matt McKnight)
   • TCC Planned XE Release Schedule – see attached.
   • SHSU Implementation Timeline:
     o Summer Phase 1 (limited use):
       ▪ Faculty Grade Entry (replace Banner 8 functionality)
       ▪ Advisor/Student Profile (new functionality)
     o Summer Phase 2:
       ▪ Attendance Tracking (replace SamMenu functionality)
       ▪ Employee Profile (new functionality)
     o Ellucian Mobile to replace Blackboard Mobile
       ▪ Ruth asked to be involved in further discussions regarding the integration with Blackboard, specifically grade entry and attendance, in the future.
     o Other modules will be scheduled as they become available. However, the general goal is to stagger parity releases with new functionality releases. This demonstrates continuity while also giving people more than a new layer on the same old programs.

8. Nell and SamMenu Legacy Program Reduction (Chuck)
   • Chuck Mize provided a document describing the current status of identifying and decommissioning legacy Cobol software and data.
   • By January 1, 2016, Enterprise Services should know all the programs being used, and work with departments to plan how and where to transition.
   • Jacob also raised the question to consider in the future of what needs to be done with the data of the systems decommissioned and how long the data is to be kept.
     o Specifically, the example of visitor computer accounts are a good example of legacy data that will need to be maintained and migrated. Currently about 400-
500 legacy computer accounts exist outside of current HR practices for granting accounts. IT and HR will need to work together to address these accounts.

9. Data Standards Document Review
   Feedback received from Somer Franklin, and incorporated into the updated draft. Most feedback was procedural.

10. Topics for July
    • Project Timeline
    • Data Standards Update
    • Distributed Access
    • Nell and SamMenu Legacy Program Reduction

11. Needs revisited

12. Launch (Jacob Chandler)

   I cannot say whether things will get better if we change; what I can say is they must change if they are to get better
   - German Astronomer Georg C. Lichtenberg

ATTACHMENTS:
1. TCC Planned XE Release Schedule
2. Legacy Program Decommissioning Project Update
3. Legacy Program Decommissioning List