

Staff Council Meeting
Sam Houston State University
Minutes September 9, 2015

I. Call to order

Chris Arcos called meeting to order.

II. Roll – Call and Minutes

Melissa Asbury submitted minutes from August 2015 and were approved.

Sign-In sheet was presented by Melissa Asbury for attendance.

III. Treasurers Report

Candy Prater submitted balances as follows:

E-Board: \$725.00
Friends of Staff Council: \$2,932.47
Professional Development: \$6,000.00
Staff Development: \$375.00
Spotlight on Staff: \$125.00
Special Events:
\$4,000.00

IV. Old Business

- Chris Arcos discussed that we still lacked a chair elect and need nominations to be submitted. Would like to have a candidate by the October meeting. Chair Elect is typically on the Founder's Day and Ring Ceremony Committees.
- Candy Prater provided an update on the purchase of the EZ Up Tent that will be purchased using Friends of Staff Council funds.
- Chris Arcos reported that we are still trying to determine if a spot can be used for tailgating for a game in November. He is also reaching out to the coaches to see about Staff Council helping to form the tunnel the players go through for games.

V. New Business

- Chris Arcos discussed that we are planning on teaming up with Faculty Senate on a few programs. Chris and Melissa Asbury will be meeting with Lisa Shen to see if they would like to be involved in the Professional Development Conference.
- Chris Arcos announced that speakers for the staff council meetings are needed. Ideas or suggestions on topics should be sent to Chris.
- Candy Prater discussed storage quotes that have been obtained. Staff Council is in need of a place to store all of our items collected through the years as they are currently dispersed across campus in different offices. Discussion determined that a climate controlled unit would be needed to help preserve décor items that could be damaged with high heat. 5x10

climate controlled until is available from I-45 and Ace Storage for \$59 a month. If you know of any other storage facilities that could be done for less should be emailed to Candy.

VI. Committee Reports

- a) **CAMPUS ISSUES:** Chris Arcos for Melissa Fadler – Chris has been nominated to the Campus Carry Committee and will provide updates as he has them. Mateo Zuniga reported that the Parking Committee will meet next week and meeting notes will be provided to Staff Council afterwards. He is going to request additional meetings be established as they try to get the parking for next year finalized. Matt McDaniel will also be providing quarterly updates to Staff Council.
- b) **NEWS & NETWORKING:** Lucrecia Chandler – Minutes up thru November 2014 have been posted on the website.
- c) **STAFF DEVELOPMENT:** Chris Arcos for Melissa Fadler – no update.
- d) **SPOTLIGHT ON STAFF:** Megan Hobbs-Barrett – Next Spotlight on Staff is scheduled for 9/16 for Kayla Strouse. Meet at the first floor of CHSS at 12:45 to participate.
- e) **SPECIAL EVENTS:** Rachel Somers – Committee meeting tomorrow at 10:30 in EST 314. If you are interested in joining to help with the Halloween event, please email Rachel or come to the meeting. Event is currently scheduled for Thursday, 10/29 in the LSC. Rachel is working with the President's office to see about moving the event to Friday, 10/30 in Austin Hall and will provide an update when finalized.
- f) **PROFESSIONAL DEVELOPMENT** – Melissa Asbury – Next Committee meeting is scheduled for September 21st at 10:00am in LSC 306. Please email Melissa if you want to be on the committee. This year we will be mixing in some online recorded sessions for people to attend starting a few weeks before the PDC and continuing a few weeks after the conference. Patsy Collins is doing the first recorded session. If you know of faculty or staff that give good presentations or have requests for session content, please email Melissa so the committee can discuss. Ideas for themes are still needed and a theme will be chosen at the next meeting.
- g) **NOMINATIONS & ELECTIONS:** Dana Bible – No updates

VII. Adjournment

Next meeting will be October 14, 2015. Meeting was adjourned.

Minutes submitted by: Melissa Asbury