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Dear Students:

Sam Houston State is pleased that you are a part of our Bearkat Family. Most of you are familiar with the many services and activities available for you on campus. For those of you who are new students or enrolled only at The University Center at The Woodlands, I encourage you to familiarize yourselves with the student activities and services that are available to you. You are entitled to use the services and participate in the activities, and we invite you to do so.

We would like you, as a Sam Houston State University student, to enjoy a “total college experience.” A college education can be much more than obtaining knowledge through academic course offerings. To get the full benefit of your university education experience, I encourage you to actively participate in one or more of the various student organizations and activities that are available to SHSU. Additional learning can take place as a result of this social interaction between students. Further, it can simply be fun!

Sam Houston State offers a wide variety of extracurricular activities, including NCAA Intercollegiate Athletics, the fine arts, club sports, recreational activities, and many student, professional, service, and social organizations. Additionally, there are numerous services to assist you in various ways with your academic program. Look through this pamphlet to discover more about what is available to you. You might also want to visit our web site at www.shsu.edu.

Best wishes for an outstanding educational experience at this very special university.

Dr. James F. Gaertner
President
Sam Houston State University
Welcome Bearkats!

“We’re all about students.”

We are very happy that you have made the decision to choose Sam Houston State University as the place to continue your educational journey. You will find that the staff members in the Division of Student Services are eager to assist you along the way. We are all proud members of the Bearkat family and we want you to become a part of the great Bearkat tradition.

Student Services provides opportunities for you to achieve your goals, and provides services that complement your academic experiences. We want you to take advantage of the services we provide through the following departments in the Division of Student Services working in conjunction to serve you: Bearkat OneCard Services, Counseling Services, Dean of Students’ Office, Health Services, Lowman Student Center, Recreational Sports and Activities, Student Activities, and Students’ Legal & Mediation Services.

While we agree that academics should be your first priority, we encourage you to become active in one or more of the 180 organizations at SHSU and to participate in special events throughout the year.

Frank Parker
Interim Vice President for Student Services
The Office of the Vice President for Student Services provides opportunities for students to achieve their goals and provides services that complement their educational pursuit. The following are the various departments assisting you through the Division of Student Services.

- Bearkat OneCard Office
- Counseling Services
- Dean of Students’ Office
- Health Services
- Lowman Student Center
- Recreational Sports & Activities
- Student Activities
- Students’ Legal & Mediation Services

Student Services proudly supports students or groups who compete on a local, national, or international level thereby bringing recognition to Sam Houston State University. Funding is provided to facilitate their travel. Student Services also sponsors various on-campus events. Students are encouraged to attend and participate in as many on-campus events as they possibly can.
Philosophy

The role of Student Services is to complement the total educational mission of the University by providing opportunities for students to develop and grow in an academic environment. This is accomplished by offering quality programs and services. Studies indicate that learning occurs best in an environment conducive to social, recreational, educational, and intellectual interaction. A variety of Student Services programs are designed to foster such interaction with students, faculty, staff, and the university community. The goal of Student Services is to contribute to the learning experiences of our students, helping them to become educated, enlightened, and empowered in ways that they can achieve and contribute as productive citizens in their college, community, and country.

Vision

Sam Houston State University Student Services will be a premier division in creating a student culture for learning, leading, and developing.

Mission

The Mission of the Division of Student Services is to initiate opportunities and provide resources for all students that promote life skills and development within the academic environment. As an integral partner in the educational process, Student Services provides quality programs and services for students and staff that foster growth and development. Departments within the division embrace a student development philosophy that stresses the holistic approach in co-curriculum involvement. This mission will be accomplished by successfully performing the following major goals.
Students, faculty, and staff are all encouraged to participate in on-campus events (i.e. sporting events, activities, etc.)

**Strategic Goals**

1. Promote inter-cultural diversity among staff and students.
2. Increase staff and student participation in activities.
3. Increase donor participation.
4. Increase constituents’ participation in collaborative programs.
5. Recognize staff and student achievements.
6. Assess staff and student needs.

The Sammy Awards is an annual event that recognizes Outstanding Student Leaders and Staff.
To find out about on-campus programs and events

www.shsu.edu/calendar/

visit the online Student Services Activities Calendar
**LSC Scavenger Hunt**

This event is coordinated by the Lowman Student Center Office. The purpose of this event is to familiarize students with the various offices located within the LSC. Participants receive giveaway items and may possibly become grand prize winners.

**Apple Days**

This event is coordinated by the Dean of Students’ Office in which Sam Houston State University Parents’ Association volunteers pass out FREE apples and scantrons to SHSU students on the Monday and Tuesday before final exams begin each fall & spring semester.

**“Pizza Party” with the President**

This event is coordinated by the Office of the Vice President for Student Services. It is designed to bring various student organization leaders together to meet Dr. Gaertner and learn a little bit more about each other.

**Get Involved!**
The Bearkat OneCard Services office serves as a support organization whose mission is to bring together the entire campus community through an innovative and unique OneCard service.

The staff of Bearkat OneCard Services provides assistance in activating the cards, maintaining account status, and resolving cardholder questions. Bearkat OneCard Services is active in student orientation activities as well as providing education forums throughout the academic year to assist students in facing the many challenges that they may encounter in making financial choices in today’s complex market.

The Director of Bearkat OneCard Services is active in the National Association of Campus Card Users (NACCU) as well as the Huntsville Chamber of Commerce.

Staff:
Kari Moore

Use Your Bearkat OneCard for ANY of the following:

- OneReward Points Redemption
- Official photo ID for students, faculty & staff
- Debit Card for the Bearkat OneAccount
- Manage financial aid & other refund preferences
- Residence Hall Access
- Meal Plan Access
- Parking Garage Access
- Bearkat Express Access

THE POWER OF ONE.
Counseling Services

Individual Services

> Personal Counseling
> Marriage & Relationship Counseling
> Anger Control
> Interpersonal Difficulties
> Eating Disorders
> Stress Management

Vocational Services

(Assist in selecting major/minor field of study)
- Career Exploration & Testing
- SIGI-Plus-Computerized Career Guidance

Educational Services

- Study Skills Assistance & Time Management*
- Computerized Study Skills Test & Remediation**
- LearningPlus
  (Computerized Remediation in Math, Reading & Writing)

Groups Available

- Assertiveness Training
- Study Skills
- International Students
- Magnification Equipment
- OpenBook (a reading system for the visually impaired)

* Ask for an appointment with a counselor ** Schedule an appointment with a computer

Counselors:
Dr. Beth Charrier
Dr. Trey Charrier
Dr. Drew Miller

Staff:
Sherrill McDowell
Shirlette Deveraux
Phyllis Dillard

Dr. William Metcalfe, Director

Discuss your needs with a counselor to decide which type of counseling would be best for you.

www.shsu.edu/counsel

Counseling Services
1916 Ave J, Lee Drain North Annex
Huntsville, TX 77341-2059
Phone: 936.294.1720
Fax: 936.294.3794
Services & Programs Include:
Freshman Leadership Program
Orange Keys Program
Student Guidelines
Faculty Recognition Program
University Parking Appeals
F.L.A.S.H.
(Freshman Learning About Sam Houston)
SAM C.A.R.E.S.
(Committed Attitude, Responsible Educated Service)
Alpha Lambda Delta
(Freshman Honors Program)
Co-Curricular Transcript

Dean of Students’ Office

Parents’ Association
Residence Life Contract Appeals
Student Advocacy
Student Government Association
Student Development Program
Policy Interpretation
B.O.L.D.
(Bearkat On-Going Leadership Development)
Who’s Who
Parents’/ Family Weekend
Code of Student Conduct Interpretation

John Yarabeck, Interim Dean of Students

The Information Source

Deans:
Mary Ellen Sims

Staff:
Sue Knight
Kimberly Spradlin
Jason Warren

Dean of Students’ Office
Lowman Student Center Suite 315
Huntsville, TX  77341-2058
Phone:  936.294.1785
Fax:  936.294.3961

www.shsu.edu/~slo_www
Health Center

The Health Center provides services to all currently enrolled students. Office visits are free of charge. Procedures, laboratory tests, and prescription medications are priced below market value. A full-time pharmacist is on staff. Services provided include:

* Office visits for routine illness & minor injury
* TB testing
* Diagnosis, treatment, & referral
* Flu vaccinations
* Nursing care
* Laboratory testing
* Pharmacy
* Allergy injections

www.shsu.edu/healthcenter

Health Services
1528 Ave J.
Huntsville, TX  77341-2358
Phone:  936.294.1805
Fax:  936.294.1804

***
Hours of Operation
8 am - 5 pm
M - F
Only business transactions from 12-1 pm

Mr. Keith Lott, Director

Physician
Dr. Tom Hill

Staff:
Crystal Birdsong
Patsy Darling
Ella Hoolahan
Michelle Lovering
Pat Luna
Ana Maiorano
Frieda Turner
Lorna Wadsworth
Rhonda Wilkinson
Lowman Student Center

The Lowman Student Center is located at the center of campus offering various choices in convenient dining/food services as well as a relaxed atmosphere. The following are the various choices available within the LSC:

- The “Paw Print” food court - lobby area
  - Chick-Fil-A
  - Burger King
  - Taters N’ Stuff
  - C^3 (convenience to third power)
  - Cyber Confections

* offers Java City coffees and beverages
* and Freshens ice cream and smoothies

Also for your convenience, Barnes & Noble’s University Bookstore is located on the 2nd floor by the lobby area for your books and school supplies needs. The LSC also provides a spacious ballroom, an Art Gallery, and the Kat Klub, a fun-filled entertainment center. Meeting rooms are available for reservation to student organizations, faculty, and staff. In addition, the Mall Area, Old Farrington pit, and Colony Park are also available for reservation.

1802 Ave I Suite 311
Huntsville, TX  77341-2389
Phone:  936.294.1759
Fax:  936.294.3803

**Office Staff:**
Gayle Bullard
Dan McDaniel
Gary Roark
Phyllis Barrett

**LSC Custodians:**
Reyna Ayala
Albert Butcher
Antonio Coss
James Gormer
Lois Nelson
Carrie Wanza
The LSC also provides computer access to students enabling them to check their e-mail.

**Information Center**
The LSC Information Center is located on the 2nd floor lobby. Students can check out loan equipment and send free faxes, as well as pick up free brochures, class schedules, campus maps, and The Houstonian, SHSU’s campus newspaper.

**Loan Equipment**
Card tables, folding chairs, slide projectors, overhead projectors, portable screens, extension cords, and easels are all available for student use, and only require a student ID to check out the equipment.

**LSC Offices and Locations:**

<table>
<thead>
<tr>
<th>Office/Service</th>
<th>Location</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARAMARK</td>
<td>2nd Floor</td>
<td>4-1930</td>
</tr>
<tr>
<td>Barnes and Noble’s University Bookstore</td>
<td>2nd Floor lobby</td>
<td>4-1862</td>
</tr>
<tr>
<td>Bearkat OneCard Services</td>
<td>Suite 330</td>
<td>4-2273</td>
</tr>
<tr>
<td>Dean of Students’ Office</td>
<td>Suite 215</td>
<td>4-1785</td>
</tr>
<tr>
<td>Information Center</td>
<td>2nd Floor lobby</td>
<td>4-4902</td>
</tr>
<tr>
<td>LSC Staff Office &amp; Reservations</td>
<td>Suite 311</td>
<td>4-1759</td>
</tr>
<tr>
<td>Multicultural/International Student Services</td>
<td>Suite 328</td>
<td>4-3588</td>
</tr>
<tr>
<td>Office of the VP for Student Services</td>
<td>Suite 303</td>
<td>4-1784</td>
</tr>
<tr>
<td>Program Council</td>
<td>Suite 324</td>
<td>4-1763</td>
</tr>
<tr>
<td>Student Activities Office</td>
<td>Suite 328</td>
<td>4-3861</td>
</tr>
<tr>
<td>Student Organizations’ Workroom</td>
<td>Suite 328-T</td>
<td>4-3861</td>
</tr>
</tbody>
</table>
Why should I join?

College is about so much more than just going to class, eating, and sleeping. Your involvements outside the classroom can mean the difference between a GREAT college experience and an average one. That’s what Student Activities is here for... the TOTAL EXPERIENCE.

Student Activities coordinates more than 180 student organizations, which means that whether or not you are a new student or a returning student, there are over 180 ways for you to get involved.

To Meet Other Students With Similar Interests

Whether your interests are academic, recreational, religious or service-oriented, Student Activities has an organization for all of your interests! Stop by Student Activities and find out if we’ve got what you’re looking for! Chances are, we do!

www.shsu.edu/~slo_sad
To Gain Leadership Experience

Involvement in student organizations can provide you with countless opportunities to enhance your leadership abilities.

— Improve your communication skills
— Experience diversity
— Learn how to work well with others
— Become an expert on time management
— Learn to coordinate a meeting, plan an agenda or organize a campus event

Student Activities also provides leadership opportunities for student organizations through leadership training and workshops. Get involved today and gain the leadership experience potential employers are looking for! What better reason is there to get involved? Of the thousands of students on campus, we think those involved in student organizations have the most fun! From organizations’ fairs to spirit competitions, student organizations are involved in a variety of fun activities sponsored by Student Activities. Past activities sponsored by student organizations have included dunking booths, socials, parties in the Old Main Pit, picnics, pool parties, fashion competitions, theme parties, art extravaganzas, talent shows, and pizza parties.

To Make New Friends

If you’re a freshman, transfer or returning student, leaving old friends behind is never easy. One way to ease the transition is to get involved. You’ll make new friendships that will last a lifetime! Joining an organization offers a little variety and opportunities to make friends from all walks of life.
Student Activities
FAQ's

1. How do I find out about getting involved?

* Pick up a Master Calendar and an Organizations’ Directory from Student Activities (LSC Suite 328).
* Call 294-FUN1 (for upcoming events, volunteer opportunities, or to offer suggestions or ideas for future campus events).
* Student Services Activities Calendar (www.shsu.edu/calendar)
* The Houstonian
* Cable Channel 7, KSHU 90.5
* Bulletin boards
* Sandwich boards
* Word of mouth

2. How do I join a fraternity or sorority?

Stop by or call Student Activities for information about joining a Greek organization.

3. How do I start my own organization?

To start an organization that does not already exist on campus, stop by Student Activities to pick up a New Student Organization packet.

The following criteria must be met:
1) Five members, minimum,
2) Faculty/staff advisor,
3) Constitution.

4. What services does Student Activities provide?

The Department of Student Activities offers programs, services, and resources aimed specifically at improving your TOTAL EXPERIENCE. Some of these include:
—Leadership Programs
—Spirit Teams
—Multicultural and International Student Services
—Volunteer Opportunities, and
—Master Calendars.

The services offered to registered student organizations include free copies, graphics, posting approval, and mailboxes.
Student Activities hosts several special events throughout the year that give our University personality! Through these events we hope to create a sense of community so that students feel proud to be a BEARKAT as they experience the rich traditions of SHSU.

WELCOME WEEK
During the first few weeks of the fall semester, the Office of Student Activities along with various student organizations, hosts an assortment of programs to give new students a chance to have fun and adjust to college life at Sam Houston. Welcome Week also gives returning students an opportunity to see some familiar faces and have a great time. Events include: New Student Move-in, RavenFest, Bearkat Mania, International Student Orientation, and the Bearkat Block Party. Many student organizations host their own events as well, such as free pizza parties, concerts, and ice cream sundae parties. There are always tons of giveaways during Welcome Week so it’s a great time to stock up on Sam Houston items!
HOMECOMING
During the month of October, students and alumni get together for free and fun activities that go on all week long. Events include the Kick-Off Rally, SAMJAM, a spirit competition, Bearkat Alley, and the football game. The Homecoming parade gives student organizations and businesses around Huntsville the opportunity to get involved with Bearkat Homecoming. While celebrating with fellow Bearkats, you can receive free food, prizes, and t-shirts.

OPERATION ORANGE
The idea behind this week-long event is to build Sam Houston State University spirit by emphasizing the traditional rivalry with Stephen F. Austin University. Events for the week include giveaways, Orange and White Day, a torch parade, and a bonfire. The week ends with the Bearkats vs. Lumberjacks football game. If the football game is an away game, check with Student Activities to see if they offer any travel options.

TREE OF LIGHT
This ceremony provides an atmosphere in which students, Sam Houston employees, and members of the Huntsville community come together to celebrate the holiday season. Everyone in attendance is able to participate in the “Celebration of Giving,” where canned goods, clothes, and toys are collected and distributed to the less fortunate.

SPRING FLING
Each spring, Program Council coordinates a week of activities to ward off the winter blues. This is your last chance to have fun before final exams. There are parties, inflatable games, comedians, free food, prizes, and lots of fun. Look out for all of the fun in APRIL.
THE SAMMY AWARDS

The Sammy Awards ceremony is held every spring semester to honor outstanding student leaders and organizations. This annual program was created in 1995 to bring an awards environment to SHSU to honor outstanding student leaders and their efforts.

There are seven individual Sammy awards that are given at the ceremony. These awards include: Outstanding First-Year Student Leader, Outstanding Second-Year Student Leader, Outstanding Junior Student Leader, Outstanding Advisor, Outstanding Non-Traditional Student Leader, and the Creager and McDermett Memorial Awards.

Student organizations are honored in the following categories: community service, cultural, religious, honorary, academic, special interest, fraternity or social organization, sorority or social organization, and community service project. Two additional organizational awards are given to the “Most Outstanding New Student Organization” and “Outstanding Student Organization.”

The Sammy Award is a highly prestigious University award that is presented to approximately ten graduating students and five faculty/staff members for outstanding contributions and service to the University.
Greek Organizations

Sam Houston State University fraternity and sorority system includes more than 30 fraternities and sororities. Becoming a member of one of these organizations can be an experience like no other you have had or will ever have in your life.

Being Greek means that you belong to a family and are a part of a long line of pride and tradition that will follow you wherever you go. Additionally, joining a Greek organization will offer you many of the following experiences:

1. Brotherhood/Sisterhood - unique bond that forms lasting friendships with others who share common goals, beliefs, and aspirations.
2. Scholarship - all fraternities and sororities have a minimum grade point average requirement; monetary rewards and other programs are in place to inspire and assist all members.
3. Leadership - opportunity to develop skills in budget maintenance, event coordination, conflict resolution and countless other skill areas.
4. Community Service - service to the campus, local, state, and national community. Each year, thousands of dollars and work hours are donated to a multitude of philanthropies.
5. Social Life - conducted in a safe and fun environment, participate in sports, mixers date parties, retreats, and a wide variety of activities offered through the Department of Student Activities.
The Office of Student Activities directly advises the Program Council—the official programming body at Sam Houston State University. The Program Council is completely run by students for students, and there are seven committees that plan everything from spirit rallies to comedy shows to cultural awareness exhibits. Your LSC fee helps fund Program Council, which means that you’re already a member! So if there’s something you want to see happen on campus and you’d like to have input, Program Council is the place to go! Some of the events Program Council sponsors include:

- Nationally-Known Comedians
- Academic Programs
- Lectures
- National and Local Musicians
- Blockbuster Movies
- Hispanic Heritage Month Events
- Black History Month Events

Lowman Student Center
Suite 324
Huntsville, TX  77341-2507
Phone: 936.294.1763
Fax: 936.294.3477

www.shsu.edu/~org_pc/
The Office of Multicultural and International Student Services, established in 1993, provides support for and enhances the Sam Houston State University college experience for all students, although particular attention is given to underrepresented students (based on race, culture, religion, sexual orientation, gender, and physical ability). The office also promotes the academic growth, personal development, and leadership skills of underrepresented students at Sam Houston State University. The goals of the office are divided into three interrelated areas:

Goal #1: Provide services to traditionally underrepresented populations, primarily students of color and international students, but also female, physically challenged, and sexual minority students.

Goal #2: Educate students to understand diversity in all its aspects and train students to promote social justice in all areas of diversity including race, culture, gender, sexual orientation, physical ability, and religion.

Goal #3: Promote appreciation and celebration of diversity in all of its forms.

www.shsu.edu/~miss_sa/

Lowman Student Center
Suite 328
Huntsville, TX 77341-2507
Phone: 936.294.3861
Fax: 936.294.3652

Program Coordinator:
Jennifer T. Roberts
Recreational Sports & Activities

Provides the SHSU community with safe and diverse recreational programs and facilities, which enhance your total educational experience and quality of life. Recreational Sports & Activities consists of seven program areas, and nine recreational facilities. These include: HKC, Estill Pool, 3 Multi-Purpose Fields, Pritchett Complex (Outdoor Track, 2 Sport Fields), 8 Lighted Tennis Courts, Sand Volleyball Court, Bernard G. Johnson Coliseum, the University Camp, and the Outdoor Equipment Building.

Facility/Informal Recreation/Aquatics

All the facilities listed above are available for use by the SHSU community, including Kinesiology classes, Student Organizations, and individuals participating in pick-up games.

Estill Hall outdoor pool provides opportunities for sun bathing, socializing, and recreational swimming.

Bernard G. Johnson Coliseum

The Johnson Coliseum hosts approximately 75 events per year, including intercollegiate athletics, academic programs, special events, registration, and graduation.

Keith Jenkins, Director

Recreational Sports
Health & Kinesiology Center
801 20th St. #104
Huntsville, TX  77341-2387
Phone: 936.294.1985
Fax: 936.294.1913

www.shsu.edu/recsports

Staff:
Ed Chatal
Tina DeAses
Kevin McKinney
Cindy Allbright
Beverly Flood
**Wellness Program**

The Wellness Program centers around 6 health components (emotional, physical, social, spiritual, intellectual, and vocational well-being). We host special events, provide personal training, and offer group fitness classes for the SHSU community.

**The Outdoor Recreation**

This program consists of 3 components: outdoor trips and workshops, equipment rental service, and the University Camp. Some of the outdoor trips we have taken in the past include rock climbing, canoeing, and mountain biking. Planning an adventure but don’t own your own equipment? We offer tents, sleeping bags, canoes, stoves, lanterns, coolers, and much more at the Outdoor Rental Building.

**Club Sports**

Club Sports offer students an opportunity to participate in and manage their own organization in pursuit of their special interests. Students can choose to get involved with our more competitive clubs (rugby, lacrosse, soccer, baseball, and others) or the more recreational clubs (tennis, martial arts, trap & skeet).

**Intramural Sports**

Intramural Sports offer 30 Men’s, Women’s, and Co-Recreational events annually. The program activities include everything from one-day tournaments to weekly leagues.
Special Events
Recreational Sports sponsors various special events throughout the year for students, faculty, and staff. Below are pictures of a few examples of large special events held annually. Special Events allow the SHSU community to participate in fun, fitness activities with a minimal time commitment.

View the Student Services Activities Calendar (accessible through www.shsu.edu/calendar) for times and dates of these events.
The Students’ Legal Advisor counsels currently registered students about their legal problems 20 hours each week. In addition, students can pick up a free CD-ROM entitled The Electronic Legal Resource Handbook, which has generic discussions of legal topics helpful to students. Also, there are many hard copy brochures on specific legal topics available free to students. The advisor has office hours that allow students with various schedules to easily obtain an appointment by calling 936.294.1717. All matters between the Students’ Legal Advisor and the student are confidential. Therefore, due to the confidential requirement, there can be no e-mail or telephone consultations. Some areas of legal concern are landlord/tenant, consumer protection, insurance, criminal family law, traffic tickets, automobile accidents, and employee rights.

The advisor often helps students with legal problems by guiding them through self-help procedures plus distributes written materials concerning their legal issues. However, when the problem is of such a nature that legal representation is immediately needed, referral to several practicing attorneys in that area of law is made. Students’ Legal Services also offers mediation services. At the present time mediation is offered to students in the areas of: (1) landlord tenant, (2) domestic relations, (3) consumer protection, and (4) other miscellaneous interpersonal disputes.

The Students’ Legal Advisor is The Liaison for Student Services at The University Center. He serves SHSU students taking classes at this Woodlands, Texas site. A special CD-ROM, The University Center Electronic Handbook, provides in-depth information on student services and other important university information. In addition to this CD-ROM Handbook, packets of information on all student services are delivered to students at The University Center. The Students’ Legal Advisor also coordinates individual service delivery to either entire classes or to individual students. Please call 936.294.1717 for any specific questions.

Jim W. Gibson, J.D.
Students’ Legal Advisor and
The University Center Liaison for Student Services
The Barnes & Noble’s University Bookstore is the official college bookstore serving the Sam Houston State University community. It is located on the second floor of the Lowman Student Center. The bookstore offers a wide range of products and services specifically for your convenience. These include academically priced software, an extensive selection of general reading titles, access to books in print and free special orders. Details about these in-store services and other activities follow. If you have questions, please do not hesitate to contact the bookstore manager.

The faculty of Sam Houston State University are renowned for their scholarly writing, producing leading textbooks, as well as bestselling fiction and nonfiction. Visit the special faculty section of the Sam Houston State University Bookstore to browse the selection of faculty books.

shsu.bkstore.com

**Bookstore Hours:**

<table>
<thead>
<tr>
<th>Day</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday</td>
<td>7:30 am - 5:00 pm</td>
</tr>
<tr>
<td>Tuesday</td>
<td>7:30 am - 5:00 pm</td>
</tr>
<tr>
<td>Wednesday</td>
<td>7:30 am - 5:00 pm</td>
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<td>Thursday</td>
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<tr>
<td>Friday</td>
<td>7:30 am - 4:00 pm</td>
</tr>
<tr>
<td>Saturday</td>
<td>10:00 am - 2:00 pm</td>
</tr>
<tr>
<td>Sunday</td>
<td>Closed</td>
</tr>
</tbody>
</table>
Contact Information:
Phone: 936.294.1862
Store Manager: John Creed
SHSU Bookstore

Lowman Student Center
Corner of Ave. J and 20th St.
Huntsville, TX 77341

Acceptable Forms of Payment:
• Barnes & Noble Gift Certificates
• Bearkat OneCard
• Cash
• Visa
• Mastercard
• Discover
• American Express
• Personal Checks
  (Valid ID Required)

Other Services Available On-line
• Textbook Reservation
• Textbook Ordering
• Bookstore Emporium

T-shirts, sweatshirts, caps, etc.
School Spirit Items
Other University Related Services
COMPUTER SERVICES

The University utilizes gigabit connectivity for all campus buildings including residence halls. Each resident has his/her own high-speed Internet connection. Also, wireless access points are provided throughout the main campus. Client machines supported are PC (Windows XP) and Macintosh workstations. Labs are operated by the Department of Computer Services that are open 24 hours a day during the week with extensive weekend hours. Software for these client machines is maintained on a Linux server and is available to all clients connected to the Campus network (SAMnet).

Computer accounts are available to all students upon acceptance to the University. These accounts are kept active as long as a student is enrolled. Available to students at no charge, is a pool of modem lines, which may be used to connect to SHSU servers or to access the Internet. Students are encouraged to create their own Web pages on the University server.

The SHSU provided e-mail address will be your assigned e-mail username followed by @shsu.edu (for example: username@shsu.edu). Computer Services provides POP and IMAP e-mail services that can be accessed through locally-installed mail clients or through the University web site. The use of University e-mail is governed by the Computer Services Acceptable Use Policy. Any ex-student who has completed at least 15 hours of course work at SHSU is eligible to continue to use an SHSU Alumni e-mail account. Alumni e-mail accounts will remain active as long as the account is used within a consecutive six month period.

Many students participate in building and maintaining the computing infrastructure at the University. The Computer Services department employs more than 100 students as lab assistants, telephone operators, night operators, web designers, programmers, helpdesk assistants, and software/hardware technicians. They gain valuable experience and provide an essential part of the operations of the department and University.

SHSU’s WEB site is http://www.shsu.edu. Questions regarding SHSU’s computer resources may be addressed to HELPDESK@SHSU.EDU.

www.shsu.edu/~ucs_www/
Correspondence courses are offered for those students who wish to add to their academic program by individual study. A student is permitted to complete 18 semester hours toward a bachelor’s degree by correspondence course work. Correspondence courses may be completed in a minimum of 60 days or a maximum of one calendar year.

Semester credit hours earned in correspondence courses are not considered “Resident Classroom Instruction” hours and are not used in determining academic honors: cum laude, magna cum laude, summa cum laude, The Dean’s List, and the President’s Honor Roll. However, the semester credit hours and grade points earned for correspondence courses are included in the calculation of the overall SHSU grade point average.

Correspondence courses are not offered at the graduate level, nor can any correspondence course taken at any level or at any institution count towards a graduate degree at Sam Houston State University.

Enrollment in correspondence courses may be completed at any time. Additional information including a brochure listing the courses which are offered and an enrollment application may be obtained by inquiring in person in Room 116, Academic Building III (AB3).

Office Hours:
Monday - Friday (except University-observed holidays)
8:00 a.m. - 5:00 p.m.

www.cor.shsu.edu
The Office of International Programs (OIP) is responsible for the administration of all forms of international activities at Sam Houston State University. We assist international students and visitors to the campus, but we also provide support for American students and faculty who wish to study and teach abroad. Specific activities and projects with which we are involved include the following:

1. Recruitment of international students. As a vibrant university in the world economy we realize that international cooperation is absolutely essential. We can make this relationship manifest by recruiting international students who affect and influence our American students.

2. Assisting international students on campus. International students bring a unique perspective to a campus, but they also have problems not faced by American students (e.g. dealing with the U.S. Citizenship and Immigration Services). We provide the necessary support and assistance.

3. Administration of our study abroad programs. Every year SHSU offers several classes in foreign locations. In recent years, classes were offered in Italy, Mexico, Spain, Russia, Germany, China, and England to name only a few. OIP provides support to faculty members who wish to teach such classes, as well as students who want to take them. We also assist students who wish to study abroad in non-SHSU sponsored programs.

4. Administration of the International Education Fee Scholarships. SHSU students pay a $1 fee every semester that is used to support students who wish to study abroad. This fee generates approximately $30,000 per year and is used exclusively for scholarships.

5. Administration of the English Language Institute (ELI). International students who need assistance with their English skills before they take regular classes are required to enroll in ELI. The Institute is located under OIP and has recently expanded its services.

6. Support of international visitors to campus. Every year numerous international visitors come to our campus. OIP provides logistic support for them, but also invites and encourages scholars from other nations to visit our university. We also coordinated foreign language instructors teaching Arabic and Mandarin Chinese in Academic year 2004-05.

We are located in Frels Hall 207 and can be reached by phone at 936.294.3892, by fax at 936.294.4620, or by e-mail at oip@shsu.edu.

www.shsu.edu/oip
Sixteen librarians, over 30 staff members, and a number of student assistants provide students, faculty, and other users with a wide variety of information resources and services. Resources include more than 1.5 million books, bound periodicals, and government documents, as well as microforms, CD-ROM’s, music recordings, and electronic databases. The Library’s webpage links users to the Library’s on-line catalog for holdings information for books, journals, and government documents (both print and electronic) and databases including ERIC, PsycInfo, Criminal Justice Abstracts, MARCIVE GPO, FirstSearch, Newsbank, Academic Search Premier, Business Source Premier, and ScienceDirect. The Library provides access to over 12,000 journals in print and electronically.

For those resources not immediately available at Sam Houston State University, interlibrary and shared resources programs will provide access. All Texas state institutions and many private universities participate in TexShare, a cooperative resource-sharing program which permits borrowers in good standing at their home institution to obtain books on-site at participating institutions. Reference librarians or staff are available at all times for assistance with Library resources and services for the 100 hours weekly the Library is open during regular academic semesters. Newton Gresham Library also houses a variety of other material. A large collection of rare books on Texas, the Southwest, the Civil War and Criminal Justice are housed in the Thomason Room on the fourth floor. The Library’s Music Listening room, also on the fourth floor, contains thousands of audio recordings, as well as playback equipment. A collection of paperbacks for recreational reading is found on the second floor near the main entrance.

Library Hours:

<table>
<thead>
<tr>
<th>Day</th>
<th>Time</th>
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<tbody>
<tr>
<td>Mon. - Wed.</td>
<td>7:30 a.m. - 1:00 a.m.</td>
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<tr>
<td>Thurs.</td>
<td>7:30 a.m. - midnight</td>
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<tr>
<td>Fri.</td>
<td>7:30 a.m. - 6:00 p.m.</td>
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<tr>
<td>Sat.</td>
<td>10:00 a.m. - 7:00 p.m.</td>
</tr>
<tr>
<td>Sun.</td>
<td>2:00 p.m. - 1:00 a.m.</td>
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936.294.1618

www.shsu.edu/~lib_wwww/
The Registrar’s Office is a service department to the students, the faculty, and to the administration. The primary function of the office is to register students, to maintain a record of their academic studies, to certify them for graduation, and to provide transcripts of their academic work.

Other services provided by the office are: 1) to ensure a student’s compliance with provisions of TSI (Texas Success Initiative), 2) to ensure that student athletes are in compliance with NCAA regulations, and 3) to provide student enrollment verification data to lending institutions, insurance companies, and the Veteran’s Administration. Students may also come by the office to process schedule changes, name changes, social security number changes, and address changes. Requests to officially resign from the University are submitted to the Registrar’s Office.

**VETERAN’S ASSISTANCE OFFICE**

Veterans may request assistance by filing for V.A. benefits, late payment inquiries, changes in dependency status, address changes or changes in academic status (course load) by contacting the Veteran’s Assistance staff or the Registrar’s Office located in the Estill Building Room 331 on the 3rd floor, or call 936.294.1046.

**Office Hours:**
8:00 a.m. to 5:00 p.m., Monday through Friday
*with the exception of University (Observed) holidays

www.shsu.edu/~reg_www/
The University Center (TUC) is an alliance of six universities, the North Harris Montgomery Community College District (NHMCCD) and the private sector. Its mission is to provide bachelor’s degrees, master’s degrees, doctorate programs and continuing education studies to the more than one million people in the college district service area.

The University Center, a critical link for community development and individual opportunity, is a success story for six major universities and the colleges of NHMCCD. Sam Houston State University, Prairie View A&M University, Texas A&M University, Texas Southern University, University of Houston, and University of Houston-Downtown encompass the foundation for The University Center which in turn provides students with access to more than 60 degree programs including 27 unduplicated bachelor’s degrees, 29 master’s degrees, and four special programs.

The 78,000 square foot George P. Mitchell Building features the latest technological amenities facilitating distance learning as well as traditional learning. The building houses two-way interactive video conferencing classrooms, seminar and conference rooms, an open computer lab, and computer classrooms. All classrooms are equipped with television monitors, computer with Internet access, Microsoft Office software, video tape recorders, and overhead projectors. It also boasts an 84-seat lecture hall with power and data connections at each seat as well as a high-tech virtual library.

Since its opening in 1997, TUC has served more than 35,000 students, and it has become a preferred meeting and conference site among businesses and community organizations.

Phone: 936.273.7510
For information regarding The University Center hours and services, please visit the website at www.tuc.edu.
**SHSU PROGRAMS OFFERED at TUC:**

**Bachelor’s Degrees/Undergraduate Programs:**
- Accounting
- Applied Arts & Sciences
- Criminal Justice
- General Business Administration
- Interdisciplinary Academic Studies
  - In Elementary Certification
- Management
- Political Science
- Psychology

**Master’s & Professional Degrees/Graduate Programs:**
- Business Administration
- Criminal Justice
- Educational Leadership: Administrators / Supervisors Certificate
- Elementary Education
- English
- History
- Political Science
- Psychology
- Public Administration (M.P.A.)
- Secondary Education
- Sociology
- Special Education:
  - Educational Diagnostician Certification

**Special Programs:**
- Educational Leadership Doctorate
- Post Baccalaureate Teacher Certification

**DIRECTIONS:**
From I-45 going South:
Exit 79 Hwy 242 West/College Park Drive.
Turn right (heading west).
Enterance is one-third mile on the right.

From I-45 going North:
Exit 79 Hwy 242 West/College Park Drive.
Turn left under freeway.
Enterance is one third mile on the right.